

# **CUSD Board of Education**

## **Regular Meeting Agenda**

**Chico City Council Chambers**

**June 18, 2014**

**CLOSED SESSION – 5:00 P.M.**

**REGULAR BOARD MEETING – 6:00 P.M.**



### **Board Members**

**Dr. Kathleen Kaiser, President**

**Dr. Andrea Lerner Thompson, Vice President**

**Eileen Robinson, Clerk**

**Elizabeth Griffin, Member**

**Linda Hovey, Member**

**Kelly Staley, Superintendent**

This Agenda is Available at:  
Chico Unified School District  
1163 E. 7<sup>th</sup> Street  
Chico, CA 95928  
(530) 891-3000  
Or Online at:  
[www.chicousd.org](http://www.chicousd.org)

Posted: 06/13/14

The Chico Unified School District Board of Education welcomes you to this meeting and invites you to participate in matters before the Board.

**INFORMATION, PROCEDURES AND CONDUCT  
OF CUSD BOARD OF EDUCATION MEETINGS**

***No disturbance or willful interruption of any Board meeting shall be permitted. Persistence by an individual or group shall be grounds for the Chair to terminate the privilege of addressing the meeting. The Board may remove disruptive individuals and order the room cleared, if necessary. In this case, further Board proceedings shall concern only matters appearing on the agenda.***

**CONSENT CALENDAR**

The items listed on the Consent Calendar may be approved by the Board in one action. However, in accordance with law, the public has a right to comment on any consent item. At the request of a member of the Board, any item on the consent agenda shall be removed and given individual consideration for action as a regular agenda item. Board Bylaw 9322.

**STUDENT PARTICIPATION**

At the discretion of the Board President, student speakers may be given priority to address items to the Board.

**PUBLIC PARTICIPATON FOR ITEMS ON THE AGENDA (Regular and Special Board Meetings)**

The Board shall give members of the public an opportunity to address the Board either before or during the Board's consideration of each item of business to be discussed at regular or special meetings.

- Speakers will identify themselves and will direct their comments to the Board.
- Each speaker will be allowed three (3) minutes to address the Board.
- In case of numerous requests to address the same item, the Board may select representatives to speak on each side of the item.

**PUBLIC PARTICIPATON FOR ITEMS NOT ON THE AGENDA (Regular Board Meetings only)**

The Board shall not take action or enter into discussion or dialog on any matter that is not on the meeting agenda, except as allowed by law. (Government Code 54954.2) Items brought forth at this part of the meeting may be referred to the Superintendent or designee or the Board may take the item under advisement. The matter may be placed on the agenda of a subsequent meeting for discussion or action by the Board.

- Public comments for items not on the agenda will be limited to one hour in duration (15 minutes at the beginning of the meeting and 45 minutes at the end of the meeting).
- Initially, each general topic will be limited to 3 speakers.
- Speakers will identify themselves and will direct their comments to the Chair.
- Each speaker will be given three (3) minutes to address the Board.
- Once 2 speakers have shared a similar viewpoint, the Chair will ask for a differing viewpoint. If no other viewpoint is represented then a 3<sup>rd</sup> speaker may present.
- Speakers will not be allowed to yield their time to other speakers.
- After all topics have been heard, the remainder of the hour may be used by additional speakers to address a previously raised issue.

**WRITTEN MATERIAL:**

The Board is unable to read written materials presented during the meeting. If any person intends to appear before the Board with written materials, they should be delivered to the Superintendent's Office or delivered via e-mail to the Board and Superintendent 10 days prior to the meeting date.

**COPIES OF AGENDAS AND RELATED MATERIALS:**

- Available at the meeting
- Available on the website: [www.chicousd.org](http://www.chicousd.org)
- Available for inspection in the Superintendent's Office prior to the meeting
- Copies may be obtained after payment of applicable copy fees

**AMERICANS WITH DISABILITIES ACT**

Please contact the Superintendent's Office at 891-3000 ext. 149 should you require a disability-related modification or accommodation in order to participate in the meeting. This request should be received at least 48 hours prior to the meeting in order to accommodate your request.

Pursuant to Government Code 54957.5, If documents are distributed to board members concerning an agenda item within 72 hours of a regular board meeting, at the same time the documents will be made available for public inspection at the Chico Unified School District, Superintendent's Office located at 1163 East Seventh Street, Chico, CA 95928 or may be viewed on the website: [www.chicousd.org](http://www.chicousd.org).

# **CHICO UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION**

Regular Meeting – June 18, 2014

Closed Session – 5:00 p.m.

Regular Session – 6:00 p.m.

Chico City Council Chambers  
421 Main Street, Chico, CA 95928

## **AGENDA**

### **1. CALL TO ORDER**

- 1.1. Public comment on closed session items

### **2. CLOSED SESSION**

#### **2.1 Public Employee Appointment**

Per Government Code §54957

Title: Principal, Little Chico Creek Elementary

#### **2.2 Public Employee Appointment**

Per Government Code §54957

Title: Director, Pupil Services and Special Education

#### **2.3. Update on Labor Negotiations**

Employee Organizations:

Representatives:

CUTA

CSEA, Chapter #110

Kelly Staley, Superintendent

Kevin Bultema, Asst. Superintendent

Bob Feaster, Asst. Superintendent

Dave Scott, Asst. Superintendent

Joanne Parsley, Director

Jim Hanlon, Principal

Jay Marchant, Principal

JoAnn Bettencourt, Principal

Ted Sullivan, Principal

#### **2.4. Conference with Legal Counsel**

Per Government Code §54956.9(b)

the Board will discuss significant

exposure to litigation

(one potential case)

#### **Attending:**

Kelly Staley, Superintendent

Bob Feaster, Asst. Superintendent

Dave Scott, Asst. Superintendent

Kevin Bultema, Asst. Superintendent

Paul Gant, Attorney at Law

#### **2.5. Public Employee Performance Evaluation**

Per Government Code §54957

Title: Superintendent

*If Closed Session is not completed before 6:00 p.m., it will resume immediately following the regular meeting.*

### **3. RECONVENE TO REGULAR SESSION**

- 3.1. Call to Order

- 3.2. Report Action Taken in Closed Session

- 3.3. Flag Salute

### **4. HONORING OF RETIREES**

### **5. SUPERINTENDENT'S REPORT AND RECOGNITION**

### **6. ANNOUNCEMENTS**

### **7. ITEMS FROM THE FLOOR**

**8. REPORTS FROM EMPLOYEE GROUPS REGARDING NEGOTIATIONS**

- 8.1. CSEA
- 8.2. CUTA
- 8.3. District

**9. CONSENT CALENDAR****9.1. GENERAL**

- 9.1.1. Consider Approval of Minutes of Regular Session on May 21, 2014, Special Session on June 11, 2014, and Special Closed Session on June 13, 2014
- 9.1.2. Consider Approval of Items Donated to the Chico Unified School District

**9.2. EDUCATIONAL SERVICES**

- 9.2.1. Consider Expulsion of Students with the following IDs: 54815, 55493, 58571, 58677, 63632, 70053, 77080, 78526
- 9.2.2. Consider Expulsion Clearance of Students with the following IDs: 52516, 53962, 56517, 58265, 58593, 59876, 63061, 68744, 69573, 70108, 74171, 78405
- 9.2.3. Consider Approval of Contract with Burke, Williams, and Sorensen, LLP for Legal Services in 2014-15
- 9.2.4. Consider Approval of Contract with Lozano Smith LLP for Legal Services in 2014-15
- 9.2.5. Consolidated Application for Funding Categorical Programs

**9.3. BUSINESS SERVICES**

- 9.3.1. Consider Approval of Accounts Payable Warrants

**9.4. HUMAN RESOURCES**

- 9.4.1. Consider Approval of Certificated Human Resources Actions
- 9.4.2. Consider Approval of Classified Human Resources Actions
- 9.4.3. Consider Approval of Terms of Contract for Assistant Superintendent of Business Services

**10. DISCUSSION/ACTION CALENDAR****10.1. EDUCATIONAL SERVICES**

- 10.1.1. Discussion/Action: Adoption of Local Control Accountability Plan (LCAP) (Educational Services)

**10.2. BUSINESS SERVICES**

- 10.2.1. Discussion/Action: Approval of 2014-15 Original Budget (Kevin Bultema)
- 10.2.2. Discussion/Action: Education Protection Account (EPA) Spending Plan for 2014-15 (Kevin Bultema)
- 10.2.3. Discussion/Action: Measure E Bond Oversight Committee Report for 2012-13 (Kevin Bultema)
- 10.2.4. Discussion/Action: Lease-Leaseback Agreement with BCM Construction for Phase I ADA Barrier Removal Projects (Julie Kistle)
- 10.2.5. Discussion/Action: Lease-Leaseback Agreement with Modern Building Construction for Site Drainage Improvements at Marsh Jr. High School (Julie Kistle)
- 10.2.6. Discussion/Action: Property Values of Portable Classroom(s) and Portable Restroom for Sherwood Montessori Charter School (Julie Kistle)
- 10.2.7. Discussion/Action: High School Physical Education and Athletic Master Planning (Julie Kistle)

**10.3. HUMAN RESOURCES**

- 10.3.1. Discussion/Action: Resolution 1247-14, Elimination of Classified Services and Ordering Layoffs in the Classified Service for the 2014-15 School Year (Bob Feaster)

**10.4. BOARD**

- 10.4.1. Discussion/Action: Development of 2014-2015 Board Goals and Board Workshop Schedule

**11. ITEMS FROM THE FLOOR**

**12. ANNOUNCEMENTS**

**13. ADJOURNMENT**

Posted: 06/13/14

:mm

**MINUTES****1. CALL TO ORDER**

At 5:00 p.m. Board President Kaiser called the meeting to order at the Chico City Council Chambers, East Fourth and Main Streets and announced the Board was moving into Closed Session.

Present: Kaiser, Robinson, Griffin, Hovey

Absent: Thompson

**1.1. Public comment on closed session items**

There were no public comments.

**2. CLOSED SESSION****2.1. Update on Labor Negotiations**

Employee Organizations:

CUTA

CSEA, Chapter #110

Representatives:

Kelly Staley, Superintendent

Kevin Bultema, Asst. Superintendent

Bob Feaster, Asst. Superintendent

Dave Scott, Asst. Superintendent

Joanne Parsley, Director

Jim Hanlon, Principal

Jay Marchant, Principal

Debbie Aldred, Principal

Ted Sullivan, Principal

**2.2. Conference with Legal Counsel**

Per Government Code §54956.9(b)  
the Board will discuss significant  
exposure to litigation  
(one potential case)

**Attending:**

Kelly Staley, Superintendent

Bob Feaster, Asst. Superintendent

Dave Scott, Asst. Superintendent

Kevin Bultema, Asst. Superintendent

Paul Gant, Attorney at Law

**2.3. Public Employee Discipline/****Dismissal/Release**

Per Government Code §54957  
the Board will meet in closed session to  
Discuss an employee dismissal

**Attending:**

Kelly Staley, Superintendent

Bob Feaster, Asst. Superintendent

Dave Scott, Asst. Superintendent

Kevin Bultema, Asst. Superintendent

Paul Gant, Attorney at Law

**2.4. Public Employee Performance****Evaluation**

Per Government Code §54957  
Title: Superintendent

**3. RECONVENE TO REGULAR SESSION****3.1 Call to Order**

At 6:05 p.m. Board President Kaiser called the Regular Meeting to Order.

**3.2 Report Action Taken in Closed Session**

Board President Kaiser announced the Board had been in closed session and in one matter of teacher discipline, the Board considered and authorized a Stipulated Suspension Agreement whereby the teacher will serve a period of unpaid suspension and participate in counseling sessions in addition to other agreed upon conditions. The vote of the Board members was as follows:

Ayes: Kaiser, Robinson, Griffin, Hovey

Noes: None

Absent: Thompson

**3.3 Flag Salute**

At 6:06 p.m. Board President Kaiser led the salute to the Flag.

**MINUTES****4. STUDENT REPORTS**

At 6:07 p.m. Pleasant Valley High School Teacher Matt Joiner presented information on the Skills USA 2014 State Leadership Contest. The following students described the events they had entered and the medals they had earned: Zack Mclane, Brianna Vinsonhaler, Bardley Garey, David Jewell, Ian Nicholls, Jenn Larson and Austin Doss. Emma Wilson fourth grade Teacher Durell Siplin and the following fourth grade students: Mateo Villasenor, Vivian Thielman-Gifford, Logan Tyler, Sarah Erickson, Amy Steele, Gabriella Watson, Marissa Kempton, Jasmine Cadotte, Jacob Fowler, Evelyn York and Derek Ditmanson-Crowley performed two songs from a production they are doing at the end of the month for Emma Wilson students and families. Parkview Principal JoAnn Bettencourt introduced Teacher Tammy Janos who presented information about the Parkview Salmon Egg Project. The following Parkview third grade students shared their favorite experiences in the project: Luke Kremer, Shane Weiglein, Moses Mesfin, Kimiya Yousefi, and Manuel Corona-Pineda.

**5. SUPERINTENDENT'S REPORT**

At 6:30 p.m. The Superintendent's Award was presented by Principal JoAnn Bettencourt to Tammy Janos, Certificated and Marisol Morales, Classified. Superintendent Staley congratulated both Neal Dow and Shasta Elementary staff, students and parents for their work in helping the schools become CA Distinguished Schools. Neal Dow Principal Marilyn Rees presented information on Neal Dow and introduced staff: Steven Oberlander, Debbie Wakefield, Janet Ford, Jeanne O'Connell, Naomi Fitzstevens, Vanessa Godbold, Lindsey Erwin, Sheila Penman, Anne McLean, Melissa Bishop, and Library Media Assistant, Sandi Herbert. Shasta Principal Bruce Besnard presented information on Shasta and introduced staff: Merrilee Anzalone, Judy Bean, Cindy Chang, Jill Hartman, Kathy Jones, Jillyean Kellogg, Heather Kindopp, Gayle Larson, Antonia Rendall, and Felicia Roberts. Assistant Superintendent Bob Feaster introduced Taryn Hewett, who on behalf of the District 13 PTA Board, presented Superintendent Staley with an Honorary Service Award. Assistant Superintendent Dave Scott introduced Leslie Boxward, a representative from the Butte County Library, who presented information on the Summer Reading Program taking place at Butte County libraries from June 1 until July 21.

**6. ANNOUNCEMENTS**

At 7:08 p.m. Teacher Susan Christensen encouraged everyone to attend the Silver Dollar Fair to see the wonderful student entries. Board Member Hovey confirmed that there were some amazing entries from students and encouraged attendance.

**7. ITEMS FROM THE FLOOR**

At 7:10 p.m. There were no items from the floor.

**8. REPORTS FROM EMPLOYEE GROUPS REGARDING NEGOTIATIONS**

At 7:10: p.m. The Board received employee reports from Assistant Superintendent Bob Feaster for the district.

**9. CONSENT CALENDAR**

At 7:15 p.m. Board President Kaiser asked if anyone would like to pull a consent item for further discussion. Board Member Hovey pulled Item 9.1.1. and Board Clerk Robinson pulled Item 9.3.7. Board Clerk Robinson moved to approve the remaining Consent Items; seconded by Board Member Griffin.

**9.1. GENERAL**

9.1.1. This item was pulled for further discussion.

9.1.2. The Board approved the Items Donated to the Chico Unified School District

Donor	Item	Recipient
Mom's Restaurant	\$1,574.00	Citrus Elementary
Pris Montgomery	Miscellaneous Items @ \$1,425.01	Citrus Elementary
Shirley Howell	\$100.00	Hooker Oak
Jennifer Woodward	Miscellaneous Items @ \$40.00	Hooker Oak
Hooker Oak PTO	\$1,000.00	Hooker Oak
Cynthia Willison	Misc. Clothes @ \$1,000.00	Neal Dow Elementary
Ray & Bette Narbaitz	Books @ \$638.00	Sierra View Elementary
PG&E Corporation / David Barrios	\$120.00	Chico Jr. High

## MINUTES

Drs. Prem & Venkamma Reddy	Books	High School Libraries
Prime Healthcare Management, Inc		
Eachfuture Cultural Network	\$1,000.00	Chico High
Beta Chapter of Omega Nu	\$450.00	Chico High
Foundation		
Claudia Schwartz	Stained Glass @ \$550.00	Chico High
Patricia Feldhaus	\$1,000.00	Chico High
Magnolia Gift & Garden	\$250.00	Chico High
Courtney Paulson		
Chico Rotary Club Foundation	\$100.00	Pleasant Valley High
PG&E Corporation / Campaign for the Community	\$524.00	Pleasant Valley High
PG&E Corporation / Matching Gifts Program	\$434.00	Pleasant Valley High
Pacific Supply	Construction Materials @	Pleasant Valley High
	\$35.00	
Pablo Lana	\$800.00	Pleasant Valley High
Eugene & Bonnie Moffett	\$100.00	Pleasant Valley High
Debra & Lionel Bornactao	\$25.00	Pleasant Valley High
Juanita Blee	\$50.00	Pleasant Valley High
Kris & Ellen Blee	\$75.00	Pleasant Valley High
Blia Lee	\$7.00	Pleasant Valley High
Bonnie MacKell	\$50.00	Pleasant Valley High
Mary June Aumavae	\$25.00	Pleasant Valley High
Katie & Jeffrey Hughes	\$150.00	Pleasant Valley High
Kirk & Catherine Blee	\$50.00	Pleasant Valley High
Purisimo (Alex) Acojido	\$25.00	Pleasant Valley High
Barbara Nelson	\$10.00	Pleasant Valley High
Roxanne Bartschi	\$10.00	Pleasant Valley High
Robert Krone & Joan Blumenfeld	\$50.00	Pleasant Valley High
F. Phil Bomactao	\$60.00	Pleasant Valley High
Ralph & Teresa Gracia & James King	\$20.00	Pleasant Valley High
Anette Baird	\$25.00	Pleasant Valley High
Brad & Jane Sorensen	\$100.00	Pleasant Valley High
Mrs. Gorgonia Francisco	\$50.00	Pleasant Valley High
Dave Burkland	\$50.00	Pleasant Valley High
Charlotte Herzfeld	\$75.00	Pleasant Valley High
Sue Ann Peterson	\$100.00	Pleasant Valley High
Linda Moore	\$50.00	Pleasant Valley High
Lorraine Russell	\$20.00	Pleasant Valley High
Laura Pine	\$20.00	Pleasant Valley High
Geraldine Dunbar	\$50.00	Pleasant Valley High
R. D. Dunbar	\$25.00	Pleasant Valley High
Bernard Vigallon	Mats and Frames @ \$400.00	Fair View High

**9.2. Board**

- 9.2.1. The Board approved Resolution No. 1255-14, Notification to Consolidate Governing Board Member Elections
- 9.2.2. The Board approved Resolution No. 1254-14, Order of Election.
- 9.2.3. The Board approved Resolution No. 1253-14, Costs of Candidates' Statements
- 9.2.4. The Board approved Resolution No. 1252-14, Procedure in Case of Tie Vote at Governing Board Election.
- 9.2.5. The Board approved the Terms of Contract for CUSD Superintendent.



## MINUTES

**9.3. EDUCATIONAL SERVICES**

- 9.3.1. The Board approved the Expulsion of Students with the following IDs: 50307, 62405
- 9.3.2. The Board approved the Field Trip Request for Pleasant Valley High School Yearbook Students to Attend the Yearbook Camp at the University of the Pacific in Stockton, CA from 07/22/14 to 07/25/14
- 9.3.3. The Board approved the Consultant Agreement with Abeo School Change to Provide Professional Development Related to Supporting High Quality, Rigorous Instruction
- 9.3.4. The Board approved the Consultant Agreement with the CSU, Chico Research Foundation on Behalf of: Center for Mathematics & Science Education for K-6 Common Core Mathematics Workshop
- 9.3.5. The Board approved the Consultant Agreement with the Chico Area Recreation and Park District (CARD) to Provide Recreation and Enrichment Activities for the June Intersession for the ASES/21<sup>st</sup> Century Program
- 9.3.6. The Board approved the Sherwood Montessori Material Changes to Charter
- 9.3.7. This item was pulled for further discussion.
- 9.3.8. The Board approved the CIF Representatives to Leagues
- 9.3.9. The Board approved the CAHSEE Waivers for Students with Disabilities

**9.4 BUSINESS SERVICES**

- 9.4.1. The Board approved the Accounts Payable Warrants
- 9.4.2. The Board approved the Consultant Agreement with Government Financial Strategies, Inc., Developer Fee Study
- 9.4.3. The Board approved the Notice of Exemption of the California Environmental Quality Act – Portable Classrooms at Loma Vista

**9.5 HUMAN RESOURCES**

- 9.5.1. The Board approved the Certificated Human Resources Actions

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>
<b><u>Leave Requests - 2014/15</u></b>			
<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>
Anzalone, Merrilee	Elementary	2014/15	0.2FTE CUTA Leadership Leave
Barrett, Elizabeth	Elementary	2014/15	0.3 FTE Personal Leave (STRS Reduced Workload)
Beebe, Mary	Elementary	2014/15	0.2 FTE Personal Leave (STRS Reduced Workload)
Christensen, Susan	Secondary	2014/15	0.5 FTE Personal Leave (STRS Reduced Workload)
Hudson, Erica	Elementary	2014/15	0.1 FTE Child Care Leave
Larsen, Jan	Elementary	2014/15	0.2 FTE Personal Leave (STRS Reduced Workload)
McLean, M. Shannon	Secondary	2014/15	0.2 FTE Child Care Leave
Minsart, Daniel	Secondary	2014/15	0.4 FTE Personal Leave (STRS Reduced Workload)
Peacock, Michaelle	Psychologist	2014/15	0.6 FTE Child Care Leave
Rollins, Rahlna	Secondary	2014/15	0.4 FTE Personal Leave
Sarcona, Lisbeth	Elementary	2014/15	0.4 FTE Personal Leave (STRS Reduced Workload)
Scott, Ann	Nurse	2014/15	0.2 FTE Personal Leave
Sloan, Sharon	Elementary	2014/15	0.5 FTE Personal Leave (STRS Reduced Workload)
Sorenson, Brenda	Speech	2014/15	0.1 FTE Personal Leave (STRS Reduced Workload)

## MINUTES

**Resignations/Retirements**

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>
Boles, Liana	Secondary	6/6/2014	Resignation
Chrysler-Anderson, Connie	Secondary	6/06/2014	Retirement
Fournier, Janet	Elementary	6/6/2014	Retirement
Hegedus, Sue	Administration	6/12/2014	Retirement
Lampkin, Rosann	Psychologist	6/30/2014	Retirement
Regas, Janean	Special Education	6/6/2014	Retirement
Rodriguez, Mark	Elementary	6/6/2014	Retirement
Scully, Patricia	Secondary	6/6/2014	Retirement

9.5.2. The Board approved the Classified Human Resources Actions

<b>ACTION NAME</b>	<b>CLASS/LOCATION/ ASSIGNED HOURS</b>	<b>EFFECTIVE</b>	<b>COMMENTS/PRF #/ FUND/RESOURCE</b>
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**APPOINTMENTS**

Baker, Iris	LT Transportation Special Ed Aide/Transportation/4.5	2/27/2014-6/5/2014	During Absence of Incumbent
Deir, Michael	Computer Technician/Info Technology/8.0	4/15/2014	Vacated Position/188/General/0000
Hafer, Andrew	LT Bakery Manager/ Bakery/8.0	5/7/2014-6/5/2014	New LT Position/244/ Nutrition/5310
Holt, Kacie	IA-Sr Elementary Guidance/ Neal Dow/3.0	4/28/2014	New Position/128/ Grant/0000
Hudson, Nathan	Custodian/CHS/8.0	4/29/2014	Vacated Position/232/ General/0000
Hunn, Michell	IPS-Healthcare/Loma Vista/3.0	5/12/2014	New Position/164/ Special Ed/6500
Inserra, Mary	LT IA-Special Education/ AFC/1.0	4/10/2014-6/5/2014	New LT Position/251/ Categorical/0030
Ravetz, Ariel	LT IPS-Classroom/Wildflower/3.5	3/1/2014-6/10/2014	During Absence of Incumbent
Rothenberger, Lalanya	Construction Manager/Facilities/8.0	4/15/2014	New Position/224/ Facilities/0000
Story, Wanda	IPS-Classroom/CJHS/7.0	4/14/2014	New Position/227/ Special Ed/6500
Story, Wanda	Instructional Assistant/ Chapman/0.3	4/14/2014	Existing Position

**PROMOTIONS**

Hess, Lesley	School Office Manager/Marigold/8.0	5/12/2014	Vacated Position/235/ General/0000
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**RE-EMPLOYMENTS**

Siri, Sonja	LT Health Assistant/Neal Dow/1.0	4/24/2014-6/5/2014	New LT Position/245/ Categorical/0009
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**LEAVES OF ABSENCE**

Folven, Lori	Cafeteria Assistant/CHS/2.0	4/23/2014	Early Return from Leave
Folven, Lori	Cafeteria Assistant/CHS/2.0	4/24/2014-10/24/2014	Per CBA 5.12
Heuvelhorst, Stephen	Sr Custodian/Parkview/8.0	2/28/2014-4/11/2014	Per CBA 5.3.3

## MINUTES

Miller, Charlotte	School Bus Driver-Type 1/ Transportation/7.9	3/1/2014- 6/8/2014	Per CBA 5.3.3
Nigro-Dorton, Cosima	Parent Liaison Aide- Restr/Sierra View/1.0	4/5/2014- 4/29/2014	Per MS Rule 1101
Nigro-Dorton, Cosima	Cafeteria Satellite Manager/Sierra View/6.5	4/5/2014- 4/29/2014	Per CBA 5.11
Reyez-Yanez, Karen	School Bus Driver-Type 2/ Transportation/7.0	5/6/2014- 6/13/2014	Per CBA 5.3.3

## RESIGNATIONS/TERMINATIONS

Baruch, Colby	IPS-Healthcare/Neal Dow/6.0	5/16/2014	Voluntary Resignation
Black, Patricia	Library Media Assistant/ Emma Wilson/3.5	5/7/2014	PERS Retirement
Bowen, Betty	IA-Special Education/ CJHS/5.0	4/26/2014	PERS Retirement
Bowen, Betty	IPS-General/CJHS/3.0	4/26/2014	PERS Retirement
Brum, Jessica	IPS-Healthcare/BJHS/3.5	4/10/2014	Voluntary Resignation
Buxton, Thomas	Storekeeper/Warehouse/ 8.0	5/5/2014	PERS Retirement
Donnelly, Timothy	Sr Custodian/Shasta/8.0	5/8/2014	PERS Retirement
Employee holding position 412636	IPS-Healthcare/Loma Vista/4.0	4/09/2014	Released During Probation
Ennes, Andrew	IPS-Healthcare/ Chapman/3.5	4/2/2014	Voluntary Resignation
Ennes, Andrew	IPS-Healthcare/Citrus/3.0	4/2/2014	Voluntary Resignation
Flasch, Ellen	IA-Special Education/ Chapman/6.0	5/2/2014	Voluntary Resignation
Gudgeon, Richard	School Bus Driver-Type 1/ Transportation/6.0	4/30/2014	PERS Retirement
Heuvelhorst, Stephen	Sr Custodian/Parkview/8.0	4/11/2014	PERS Retirement
Leek, James	Computer Technician/Info Technology/8.0	4/30/2014	PERS Retirement
Loughmiller, Jeffery	Custodian/CJHS/8.0	4/09/2014	Rescinded Acceptance of Position
Lukens, Anne	IPS-Classroom/Sierra View/6.0	4/25/2014	Voluntary Resignation
Welch, David	IA-Computers/Neal Dow/5.0	5/9/2014	Voluntary Resignation

## RESIGNED ONLY POSITION LISTED

Hess, Lesley	Office Assistant Elementary Attendance/ Parkview/4.0	5/11/2014	Promotion
Hunn, Michell	IPS-Classroom/Loma Vista/2.0	5/11/2014	Transfer w/Increase in Hours
Nigro-Dorton, Cosima	Parent Liaison Aide- Restr/Sierra View/1.0	6/5/2014	Voluntary Resignation
Story, Wanda	IPS-Classroom/PVHS/6.0	4/13/2014	Increase in Hours

**(Consent Vote)**

AYES: Kaiser, Robinson, Griffin, Hovey

NOES: None

ABSENT: Thompson

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MINUTES

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**10. DISCUSSION/ACTION CALENDAR****ITEMS REMOVED FROM CONSENT FOR FURTHER DISCUSSION****9.1.1. Consider Approval of Minutes of Special Session on April 14, 2014, Regular Session on April 16, 2014, and Special Session on May 7, 2014**

At 7:16 p.m. Board Member Hovey stated she was abstaining from the vote on the minutes as she had been absent from the April 16 Board Meeting. Board Clerk Robinson moved to approve the minutes; seconded by Board Member Griffin.

AYES: Kaiser, Robinson, Griffin

NOES: None

ABSTAIN: Hovey

ABSENT: Thompson

**9.3.7. Consider Approval of New Course Proposal for STEM Elective Class**

At 7:17 p.m. Board Clerk Robinson noted she pulled this item to congratulate CJHS for moving forward with the needed class to follow the STEM program at Parkview. Board Clerk Robinson moved to approve; seconded by Board Member Griffin.

AYES: Kaiser, Robinson, Griffin, Hovey

NOES: None

ABSENT: Thompson

**10.1. EDUCATIONAL SERVICES****10.1.1. Discussion/Action: College Connection 2014-2015 School Year Calendar**

At 7:23 p.m. Director John Bohannon presented information on the College Connection program and explained their school year calendar was different in order to follow both CUSD and Butte College calendars. Teachers Elaine Ellsmore and Robert Quist presented information on the program. Chico High Students Kaci Spooner and Tivon Lewis-Quigley shared their experiences in the program. Board Member Griffin moved to approve the School Year Calendar; seconded by Board Member Hovey.

AYES: Kaiser, Robinson, Griffin, Hovey

NOES: None

ABSENT: Thompson

**10.1.2. Information: Local Control Accountability Plan (LCAP) Draft**

At 7:33 p.m. Superintendent Staley provided an overview of the process for creating the LCAP and thanked community members, parents, the EL Advisory committee, Board members, bargaining teams, and staff for their participation. She noted the Plan will come back on June 11 for a Public Hearing and an in-depth discussion; and on June 18 for approval. The LCAP is posted on our website and has a link for anyone wishing to make comments at: <http://www.chicousd.org/General-Info/Local-Control-Accountability-Plan/index.html>

**10.2. BUSINESS SERVICES****10.2.1. Information: Transportation Changes for 2014-15**

At 7:45 p.m. Assistant Superintendent Bultema introduced Director Randy Salado and Supervisor Bob Ontiveros, who presented information about the changes in transportation for 2014-15, which will include: a decrease in the distance radius for students to ride buses for grades K-6 from two miles to one mile from their school of attendance and for students in grades 7-12, from three miles to two miles from their school of attendance. In addition, the 2014-15 fees will be decreased to \$300 per year for a single rider, and \$450 per year for 2+ riders.

**MINUTES****10.2.2. Discussion/Action: Resolution 1251-14, Amending Chico Unified School District's Section 125 Cafeteria Plan**

At 7:50 p.m. Assistant Superintendent Bultema presented information on Resolution 1251-14, Amending CUSD's Section 125 Cafeteria Plan and addressed questions. Board Member Hovey moved to approve Resolution 1251-14; seconded by Board Member Griffin.

AYES: Kaiser, Robinson, Griffin, Hovey

NOES: None

ABSENT: Thompson

**10.2.3. Discussion/Action: Bid Approval – Two Relocatable Classrooms at Loma Vista School**

At 7:53 p.m. Director Julie Kistle presented a brief history of the process and noted that Seward L. Schreder Construction, Inc. was the lowest responsive bidder. Board Member Hovey moved to award the project for construction services on the two relocatable classrooms at Loma Vista School to Seward L. Schreder Construction, Inc.; seconded by Board Clerk Robinson.

AYES: Kaiser, Robinson, Griffin, Hovey

NOES: None

ABSENT: Thompson

**10.2.4. Discussion/Action: Property Values of Portable Classrooms for Blue Oak Charter School**

At 7:57 p.m. Director Julie Kistle explained that CUSD owns five portable classrooms on the Chico Country Day Campus that are scheduled to be removed and/or demolished. There is no expectation these portable classrooms will be used by CUSD. CUSD would like to sell two portables to Blue Oak Charter. Pursuant to Section 17546(a) of the Education Code, the CUSD Board of Education by unanimous vote must agree that the value of the portable is less than \$2,500 in order to sell the classroom(s) for the agreed-upon purchase price of \$1.00 per portable classroom. The sale is contingent on the charter school agreeing in writing to pay all cost for the removal and transportation of the portable to their new destination and releasing CUSD of any liability regarding the building. Board Member Hovey moved to approve the sale of the portable classroom(s); seconded by Board Clerk Robinson.

AYES: Kaiser, Robinson, Griffin, Hovey

NOES: None

ABSENT: Thompson

**10.2.5. Discussion/Action: Property Values of Portable Classroom(s) for Identified Charter School(s)**

At 8:00 p.m. Director Julie Kistle stated the remaining three portable classrooms on the Chico Country Day Campus were offered to local charter schools but they declined; however, it was discovered Middletown Unified School District is interested. Board Member Griffin moved to approve the sale of the three portable classrooms; seconded by Board Member Hovey.

AYES: Kaiser, Robinson, Griffin, Hovey

NOES: None

ABSENT: Thompson

MINUTES

**10.2.6. Discussion/Action: Resolution 1256-14, Certification of Unhoused Pupils as Related to Charter School Facility Program Applications**

At 8:02 p.m. Director Julie Kistle presented information regarding Resolution 1256-14, Certification of Unhoused Pupils as Related to Charter School Facility Program Applications. Board Member Hovey moved to adopt Resolution 1256-14; seconded by Board Member Griffin.

AYES: Kaiser, Robinson, Griffin, Hovey  
NOES: None  
ABSENT: Thompson

**10.3 HUMAN RESOURCES**

**10.3.1. Discussion/Action: Resolution 1250-14, Classified School Employee Week**

At 8:07 p.m. Assistant Superintendent Bob Feaster noted May 18-24, 2014, has been designated as Classified School Employee Week throughout California. Board Clerk Robinson read Resolution 1250-14 aloud. Board Member Griffin moved to approve Resolution 1250-14; seconded by Board Clerk Robinson.

AYES: Kaiser, Robinson, Griffin, Hovey  
NOES: None  
ABSENT: Thompson

**10.3.2. Discussion/Action: Declaration of Need for Fully Qualified Educators**

At 8:10 p.m. Assistant Superintendent Bob Feaster noted this declaration would support any Emergency Credential and/or Limited Assignment Permit applications that might need to be submitted to the California Commission on Teacher Credentialing during the 2014-15 school year in hard to fill subject areas. Board Member Griffin moved to approve the declaration; seconded by Board Clerk Robinson.

AYES: Kaiser, Robinson, Griffin  
NOES: Hovey  
ABSENT: Thompson

**11. ITEMS FROM THE FLOOR**

At 8:13 p.m. There were no items from the floor.

**12. ANNOUNCEMENTS**

There were no announcements.

**13. ADJOURNMENT**

At 8:14 p.m. Board President Kaiser adjourned the meeting.

:mm

APPROVED:

\_\_\_\_\_  
Board of Education

\_\_\_\_\_  
Administration

**MINUTES****1. CALL TO ORDER**

At 5:00 p.m. Board President Kaiser called the meeting to order in the Large Conference Room at the Chico Unified District Office at 1163 East 7<sup>th</sup> Street, and announced the Board was moving into Closed Session and asked for public comment on closed session items.

**Present:** Kaiser, Thompson, Griffin, Hovey

**Absent:** Robinson (arrived at 5:20 p.m.)

**1.1. Public comment on closed session items**

There was no public comment on Closed Session Items.

**2. CLOSED SESSION****2.1. Public Employee Appointment**

Per Government Code §54957

Title: Principal, Hooker Oak School

**2.2. Public Employee Appointment**

Per Government Code §54957

Title: Principal, John McManus Elementary School

**2.3. Public Employee Appointment**

Per Government Code §54957

Title: Principal, Sierra View Elementary School

**2.4. Update on Labor Negotiations**

Employee Organizations:

Representatives:

CUTA

CUMA

CSEA, Chapter #110

Kelly Staley, Superintendent

Bob Feaster, Asst. Superintendent

Dave Scott, Asst. Superintendent

Kevin Bultema, Asst. Superintendent

Joanne Parsley, Director

Jim Hanlon, Principal

Jay Marchant, Principal

Debbie Aldred, Principal

Ted Sullivan, Principal

**2.5. Conference with Legal Counsel**

Per Government Code §54956.9(b)

the Board will discuss significant

exposure to litigation

(one potential case)

**Attending:**

Kelly Staley, Superintendent

Bob Feaster, Asst. Superintendent

Dave Scott, Asst. Superintendent

Kevin Bultema, Asst. Superintendent

Paul Gant, Attorney at Law

**2.6. Public Employment: Terms of Contract**

Per Government Code §54957

Title: Asst. Superintendent, Business Services

**2.7. Public Employee Performance Evaluation**

Per Government Code §54957

Title: Superintendent

**3. RECONVENE TO REGULAR SESSION****3.1. Call to Order**

At 6:05 p.m. Board President Kaiser called the meeting back to order.

MINUTES

**3.2. Report Action Taken in Closed Session**

Board President Kaiser announced the Board had been in Closed Session and had approved the following appointments: Brian Holderman as the new Principal of Hooker Oak School; Kristine Keene as the new Principal of John McManus Elementary; and Mele Benz as the new Principal of Sierra View Elementary.

**AYES:** Kaiser, Thompson, Griffin, Hovey

**NOES:** None

**ABSTAIN:** Robinson abstained from the vote because she had arrived late.

**4. CONSENT CALENDAR**

At 6:07 p.m. Board President Kaiser asked if anyone would like to pull a Consent Item for further discussion. Board President Kaiser pulled Item 4.1.3. Board Vice President Thompson moved to approve the remaining Consent Items; seconded by Board Member Hovey.

**4.1. BUSINESS SERVICES**

- 4.1.1. The Board approved the Lease-Leaseback Contract Services for Phase 1A Quick Start Technology Projects
- 4.1.2. The Board approved the Preauthorization for Site Work and City Sewer Connections at McManus Elementary and Bidwell Jr. High School
- 4.1.3. This Item was pulled for further discussion

**4.2. HUMAN RESOURCES**

- 4.2.1. The Board approved the Certificated Human Resources Actions

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>
<b><u>Temporary Appointments – 2014/15</u></b>			
Osak, Bryan	Psychologist	7/1/14-6/30/15	1.0 FTE Appointment
Zorrilla-Reddam, Cquenaya	Psychologist	7/1/14-6/30/15	1.0 FTE Appointment
<b><u>Probationary Appointments - 2014/15</u></b>			
Espinoza, Ernesto	Special Education	8/14/14	1.0 FTE Appointment
Ford, Lynnette	Special Education	8/14/14	1.0 FTE Appointment
Hoe, Tonja	Psychologist	7/1/14	1.0 FTE Appointment
Johns, Tanner	Elementary Music	8/14/14	1.0 FTE Appointment
Kelly, Christopher	Special Education	8/14/14	1.0 FTE Appointment
Lee, Linda	Psychologist	7/1/14	1.0 FTE Appointment
Pound, Lisa	Speech	8/14/14	1.0 FTE Appointment
Quinto, Terry	Psychologist	7/1/14	1.0 FTE Appointment
Shanahan, Brooke	Special Education	8/14/14	1.0 FTE Appointment
Willson, Melissa	Special Education	8/14/14	1.0 FTE Appointment
<b><u>Rehired from Layoff Status</u></b>			
Bailey, Katherine	Elementary		1.0 FTE
Brenner, Sarah	Elementary		1.0 FTE
Connors, Tracie	Elementary		1.0 FTE
Dalby, Caitlin	Secondary		1.0 FTE
Jaime-Arellano, Mauricio	Secondary		.8 FTE
Janos, Tamara	Elementary		1.0 FTE
Jimmerson, Adrienne	Elementary		0.8 FTE
Kermen, Nichole	Elementary		1.0 FTE
Kissing, Brittany	Elementary		1.0 FTE
McGarr, Carrie	Secondary		.8 FTE
McNelis, Kaillee	Elementary		1.0 FTE
Pardini, Sara	Elementary		1.0 FTE



**MINUTES**

Redkey, Chase	Secondary	1.0 FTE
Simmons, Abraham	Secondary	1.0 FTE
Siplin, Durell	Elementary	1.0 FTE
Steinbach, Kellie	Elementary	1.0 FTE
Taylor, Jessica	Elementary	1.0 FTE
Taylor, Tammi	Secondary	1.0 FTE
Wardlow, Matthew	Afterschool Program	.2 FTE
Willard, Ryan	Elementary	1.0 FTE

**Resignations/Retirements**

Anderson, Fran	Secondary	6/5/14	Resignation
Dolan, J. Kevin	Secondary	6/6/14	Retirement
Galli, Michelle	Elementary	6/3/14	Retirement

**Leave Requests - 2014/15**

McLean, M. Shannon	Secondary	2014/15	0.2 FTE Child Care Leave (in addition to previously approved 0.2 FTE Child Care Leave)
Mendez, Quinn	Secondary	2014/15	1.0 FTE Educational Leave

**Rescind Leave Request**

Koch, Lynn	School Nurse	2014/15	Rescind 0.2 FTE Personal Leave
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**(Consent Vote)**

AYES: Kaiser, Thompson, Robinson, Griffin, Hovey

NOES: None

ABSENT: None

**5. DISCUSSION/ACTION CALENDAR****ITEMS REMOVED FROM CONSENT FOR FURTHER DISCUSSION****4.1.3. Consider Approval of Contract with Capitol Advisors Group, LLC for Mandate Block Grant Support**

At 6:08 p.m. Board President Kaiser stated she pulled this item to note that on Page 11 of 12 it states they will file reimbursement claims for programs outside the Mandate Block Grant and wanted to make sure this was done. Board Clerk Robinson moved to approve the contract with Capitol Advisors Group, LLC; seconded by Board Member Hovey.

AYES: Kaiser, Thompson, Robinson, Griffin, Hovey

NOES: None

ABSENT: None

**5.1. EDUCATIONAL SERVICES****5.1.1. Public Hearing/Discussion/Action: Public Hearing Local Control Accountability Plan (LCAP)**

At 6:09 p.m. Assistant Superintendent Dave Scott presented an overview of the requirements, how the Plan was developed, and noted how the LCAP will drive the Local Control Funding Formula (LCFF) budget to ensure funds address the needs and goals that our community has established as most important. Director Joanne Parsley reviewed the Goals; Director John Bohannon reviewed the Actions. Questions were addressed by the Educational Services team. It was explained that this item was a Public Hearing for the LCAP and that it would be brought back to the Board with suggested changes for Discussion/Action on Wednesday, June 18.

**MINUTES**

At 7:25 p.m. the Public Hearing was opened. Jack Metcalf, CSEA, thanked the district for working closely with the unions and said he was gratified to see a big emphasis on the importance of Classified staff; however, he noted there was nothing in the plan regarding Health Assistants (Health Services) and he thought this should be included under school climate. He also noted there is mention of Bi-lingual Instructional Aides, but there used to be a position entitled Multi-Cultural Instructional Aide that he felt should be reinstated. There was no other public input. At 7:27 p.m. the Public Hearing was closed.

**5.2. BUSINESS SERVICES****5.2.1. Public Hearing/Discussion/Action: Public Hearing of 2014-15 Original Budget**

At 7:28 p.m. Assistant Superintendent Kevin Bultema presented information about the budget, explained how it is tied to the LCAP, and addressed questions. He noted this was a Public Hearing for the 2014-15 Budget and that it would be brought back to the Board for Discussion/Action on Wednesday, June 18. At 7:35 p.m. the Public Hearing was opened. There was no public input. At 7:36 p.m. the Public Hearing was closed.

**5.2.2. Information: Update on Temporary Borrowing Between Funds**

At 7:36 p.m. Assistant Superintendent Kevin Bultema presented an update on temporary borrowing between funds.

**5.2.3. Discussion/Action: Confirm Prior Facilities Expenditures from Measure E**

At 7:37 p.m. Assistant Superintendent Kevin Bultema explained how CUSD had completed three construction/modernization projects related to health and safety issues and at the March 27, 2013, Board meeting, the Board had taken action to approve the three projects to be completed and paid for from General Fund reserves with the costs later transferred to Measure E bond funds, if the projects were eventually approved as part of the Master Plan process. All three projects are included in the approved Facilities Master Plan. Administration would like the Board to confirm their previous action and approve expenditures to be paid from Fund 41 reserves as follows:

1. Charge to Measure E
  - Chico Jr. High School Walk-way Overhangs Project \$248,277
  - Chico High School Heating, Ventilation, Air-Conditioning \$260,180
2. Charge to Fund 41
  - PV Gym Floor Repair \$282,121
  - Chico High Overhangs to be completed summer of 2014 approx. \$150,000

Board Member Hovey moved to approve the expenditures; seconded by Board Clerk Robinson

AYES: Kaiser, Thompson, Robinson, Griffin, Hovey

NOES: None

ABSENT: None

**6. ADJOURNMENT**

At 7:40 p.m. Board President Kaiser adjourned the meeting.

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APPROVED:

\_\_\_\_\_  
Board of Education

\_\_\_\_\_  
Administration

MINUTES

1. **CALL TO ORDER**

At 8:30 a.m. Board President Kaiser called the meeting to order in the Large Conference Room at the Chico Unified District Office at 1163 East 7<sup>th</sup> Street, and announced the Board was moving into Closed Session and asked for public comment on closed session items.

**Present:** Kaiser, Robinson, Thompson, Griffin, Hovey

**Absent:** None

1.1. **Public comment on closed session items**

There was no public comment on Closed Session Items.

2. **CLOSED SESSION**

2.1. **Update on Labor Negotiations**

Employee Organizations:

- CUTA
- CUMA
- CSEA, Chapter #110
- Kelly Staley, Superintendent
- Bob Feaster, Asst. Superintendent
- Dave Scott, Asst. Superintendent
- Kevin Bultema, Asst. Superintendent
- Joanne Parsley, Director
- Connie Cavanaugh, Director
- Jaclyn Kruger, Director
- Jim Hanlon, Principal
- Jay Marchant, Principal
- Ted Sullivan, Principal

Representatives:

2.2. **Public Employee Performance Evaluation**

Per Government Code §54957

Title: Superintendent

3. **RECONVENE TO REGULAR SESSION**

3.1. **Call to Order**

At 12:15 p.m. Board President Kaiser called the meeting back to order.

3.2. **Report Action Taken in Closed Session**

Board President Kaiser announced the Board had been in Closed Session and there was nothing to report.

4. **ADJOURNMENT**

At 12:15 p.m. Board President Kaiser adjourned the meeting.

mm

APPROVED:

\_\_\_\_\_  
Board of Education

\_\_\_\_\_  
Administration

**DONATIONS/GIFTS**

<b>Donor</b>	<b>Item</b>	<b>Recipient</b>
PG & E Corporation/YourCause, LLC	\$60.00	Loma Vista
Kaiser Permanete	\$200.00	Loma Vista
Debra Abbott	Books @ \$72.00	McManus Elementary
Stephen and Aline Vannucci	\$250.00	Rosedale Elementary
Tasto, Inc. / dba Waste Tire Products	\$100.00	Rosedale Elementary
Natural Fashions, Inc. / P. Chopra	\$400.00	Sierra View Elementary
Kevin & Jeanne Phillips	\$300.00	Sierra View Elementary
Bruce Dillman	Misc. Items @ \$1,966.60	Chico High School
John & Renee McAmis	\$200.00	Chico High School/Choir
Barbara Burke	\$100.00	Chico High School/Choir
KZFR Radio / Rick Anderson	\$50.00	Chico High School/Choir
Teresa Gisske	\$100.00	Chico High School/Choir
PG & E Corporation/YourCause, LLC	\$315.00	Pleasant Valley High
Chico Rotary Club Foundation	\$1,225.00	Pleasant Valley High
Yasser Ibrahim	\$25.00	Pleasant Valley High
Ryan Fedrizzi	\$25.00	Pleasant Valley High
Jessie Xiong	\$25.00	Pleasant Valley High
Michael Lo	\$25.00	Pleasant Valley High
Zach Hanlon	\$25.00	Pleasant Valley High
Lucas RossMerz	\$25.00	Pleasant Valley High
Anthony Sawyer	\$25.00	Pleasant Valley High
Kylie Dailey	\$25.00	Pleasant Valley High
Davis Maxwell	\$25.00	Pleasant Valley High
Jerred Brown	\$25.00	Pleasant Valley High
Jonathan Fanucchi	\$25.00	Pleasant Valley High
Ryan Powell	\$25.00	Pleasant Valley High
Jason Williams	\$25.00	Pleasant Valley High
Jake Thorup	\$25.00	Pleasant Valley High
Scott Drobny	\$25.00	Pleasant Valley High
Cody Esposito	\$25.00	Pleasant Valley High
Brandon Buyegt	\$25.00	Pleasant Valley High
Eric Blofsky	\$25.00	Pleasant Valley High
Alex Beehner	\$25.00	Pleasant Valley High
Shawn Drobny	\$25.00	Pleasant Valley High
Stian Rossell	\$25.00	Pleasant Valley High
PVHS Sports Boosters	\$24,635.24	Pleasant Valley High
Bernard Vigallon	\$355.00	Fair View High

**AGENDA ITEM:** Approval of Contract – Burke, Williams, & Sorensen, LLP

**Prepared by:** John Bohannon – Director, Secondary & Alternative Education

Consent

Board Date June 18, 2014

Information Only

Discussion/Action

**Background Information**

Chico Unified School District (CUSD) has previously received and intends to continue receiving legal services from Burke, Williams, & Sorensen, LLP (Burke) in 2014-15. Burke provides legal services as directed with respect to general business, legal, educational, and governance matters, including representation, advice, and counseling on charter school matters.

**Educational Implications**

N/A

**Fiscal Implications**

CUSD paid Burke, Williams, & Sorensen, LLP approximately \$10,400 in 2013-14 for legal services. Due to market conditions, hourly cost of service is expected to increase slightly (\$5/hour) in 2014-15.

1503 Grant Road - Suite 200  
Mountain View, California 94040-3270  
voice 650.327.2672 - fax 650.688.8333  
www.bwslaw.com

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Page 2 of 9

Direct No.: 650.327.2672  
Our File No.: 05862-0001  
jyeh@bwslaw.com

June 4, 2014

**VIA ELECTRONIC MAIL ONLY**

[kstaley@chicousd.org](mailto:kstaley@chicousd.org)

Kelly Staley, Superintendent  
Chico Unified School District  
1163 East 7<sup>th</sup> Street  
Chico, CA 95928-5999

Re: Agreement for Legal Services, 2014-2015  
Chico Unified School District  
Burke, Williams & Sorensen, LLP

Dear Superintendent Staley:

Burke, Williams & Sorensen, LLP ("Burke") is privileged to continue serving Chico Unified School District ("District") for the 2014-2015 school year. Enclosed for review, board action, and signature is an original Legal Services Agreement for the 2014-2015 school year.

Formed in 1927, Burke, with nearly 100 attorneys in eight offices statewide, serves several hundred public agencies throughout California. Our depth uniquely situates us to partner with school district administrators and elected officials in navigating the complex landscape of education law while carrying out their challenging educational missions – always placing the best interests of the district first.

Our Education Law practice group provides comprehensive representation to public school districts in California. Our areas of specialty include Labor and Employment, Litigation, Real Property, Student Issues, Conflicts of Interest, Brown Act and Public Records Act compliance, and Charter School oversight. We represent a variety of school districts – from large urban unified school districts to smaller suburban elementary districts. We are sensitive to the unique legal issues facing school districts, and are experienced in navigating the unique culture of each district and its various constituents: parents, community, educators, elected officials, employees, advocates and, most importantly, students.

Burke clients receive regular updates on education law, as well as a complimentary copy of Burke's *Legal Trends*, an annual comprehensive update of public agency law.

The firm's rate range will remain \$220 for associate attorneys, and to \$250-\$255 an hour for partners. The only attorney carrying an increased rate from 2013-2014 will be Partner John R.

MP #4823-5476-7131 v1



Kelly Staley, Superintendent  
Chico Unified School District  
June 4, 2013  
Page 2

Yeh, whose hourly rate will increase from \$250 to \$255 an hour, to reflect market conditions and increased demand for services. Mr. Yeh, an experienced school law attorney, will remain Burke's primary attorney contact with your school district.

Please contact us if you have any questions. We look forward to continuing to serve the District during the upcoming school year.

Very Truly Yours,

BURKE, WILLIAMS & SORENSEN, LLP

John R. Yeh

Enclosure: Legal Services Agreement, 2014-2015

1503 Grant Road, Suite 200  
Mountain View, California 94040-3270  
voice 650.327.2672 - fax 650.688.8333  
www.bwslaw.com

9.2.3.  
Page 4 of 9

Direct No.: 650.327.2672  
Our File No.: 05862-0001  
jyeh@bwslaw.com

June 4, 2014

**VIA ELECTRONIC MAIL ONLY**

[kstaley@chicousd.org](mailto:kstaley@chicousd.org)

Kelly Staley, Superintendent  
Chico Unified School District  
1163 East 7<sup>th</sup> Street  
Chico, CA 95928-5999

Re: Agreement for Legal Services  
Chico Unified School District  
Burke, Williams & Sorensen, LLP

Dear Superintendent Staley:

We are pleased to represent Chico Unified School District ("Client") with respect to the matters described in this Agreement. The following sets forth the terms pursuant to which Burke, Williams & Sorensen, LLP ("Burke") and Client agree that Burke will provide legal services to Client. The hallmark of any productive professional relationship is effective communication. We invite you to contact us at any time during or after our representation with regard to any questions you may have associated with our representation or the matters described herein.

**1. CONDITIONS.** The effective date of this Agreement will be July 1, 2014 through June 30, 2015. This Agreement shall remain in effect until terminated by either party in accordance with the terms contained herein or by mutual agreement of the parties.

**2. SCOPE OF SERVICES.** Client hires Burke to provide legal services as directed by the Superintendent, administrators, or the Board of Trustees with respect to its general business, legal, educational and governance matters, including representation, advice, and counseling on charter school matters. No representation outside of the services set forth herein shall be provided by Burke to Client. No representation of any directors, officers, employees, or any other persons or entities affiliated with Client shall be provided unless such representation is expressly included in this Agreement. Client will provide those legal services reasonably required to represent Client. Burke will take reasonable steps to keep Client informed of progress and to respond to all inquiries of Client. Services in any matter not described herein will require a separate written request from Client.



Kelly Staley, Superintendent  
Chico Unified School District  
June 4, 2014  
Page 2

**3. CLIENT OBLIGATIONS.** Client agrees to cooperate and be truthful with Burke, to keep Burke informed of any information or developments which may come to their attention, to abide by the terms of this Agreement, to pay Burke's bills on time, and to keep Burke advised of their current address, telephone number, and all other contact information. Client will assist Burke in providing necessary information and documents, and will appear when necessary at legal proceedings.

**4. CONFLICTS OF INTEREST.** Before accepting representation of Client, Burke has undertaken reasonable and customary efforts to determine whether there are any potential conflicts of interest or adversity of positions between Client and any other person or entity that would bar Burke from representing Client in general or in any of the specific matters listed herein. Burke has reviewed this issue in accordance with the Rules of Professional Conduct adopted in California. Burke believes that those rules, rather than the rules of any other jurisdiction, are applicable to Client's representation. Client's execution and return of the enclosed copy of this Agreement represents an express agreement to the applicability of the Rules of Professional Conduct adopted in California to any and all representation arising under this Agreement.

**5. DISCLOSURE.** Pursuant to the requirements of California Business & Professions Code Section 6148, Burke hereby discloses that it maintains professional errors and omissions insurance.

**6. LEGAL FEES AND BILLING PRACTICES.** Client agrees to pay by the hour at Burke's prevailing rates for all time spent on Client's matter(s) by Burke's legal personnel. Current hourly rates for Burke's legal personnel are set forth in Attachment A to this Agreement.

Burke's rates are subject to change on 30 days' written notice to Client. If Client declines to pay the increased rates, Burke will have the right to withdraw as attorney for Client.

Time will be billed in a minimum increment of one-tenth (.1) hour. The time charged will include the time Burke spends on telephone calls relating to Client's matter(s), including calls with Client, witnesses, opposing counsel, or court personnel. The legal personnel assigned to Client's matter(s) may confer among themselves about the matter(s), as required and appropriate. When they do confer, each person will charge for the time expended, as long as the work done is reasonably necessary and not duplicative. Likewise, if more than one of Burke's legal personnel attends a meeting, court hearing, or other necessary proceeding, each will charge for the time spent for doing so. Burke will charge for waiting time in court and elsewhere and for travel time, both local and out of town, except as otherwise agreed to by Client and Burke.

Kelly Staley, Superintendent  
Chico Unified School District  
June 4, 2014  
Page 3

**7. COSTS AND OTHER CHARGES.**

(a) Costs and Expenses. Burke will incur various costs and expenses in performing legal services under this Agreement. In addition to Burke's hourly fees, Client agrees to pay for all costs, disbursements, and expenses associated with our legal representation of Client. These costs and expenses commonly include: service of process charges, filing fees, court and deposition reporters' fees, jury fees, notary fees, deposition costs, long distance telephone charges, messenger and other delivery fees, postage, photocopying and other reproduction costs, travel costs including parking, mileage, transportation, meals and hotel costs, investigation expenses, consultants' fees, expert witness, professional, mediator, arbitrator and/or special master fees, and other similar items. Except for the items listed below, all costs and expenses will be charged at Burke's cost.

In-office photocopying (per page):	\$ .20
In-office color photocopying (per document):	\$1.00
Facsimile charges (per document):	\$1.00

(b) Experts, Consultants, and Investigators. To aid in the preparation or presentation of Client's case, it may become necessary to hire expert witnesses, consultants, investigators, and outsourced support services. Client agrees to pay such fees and charges. Burke will select any expert witnesses, consultants, investigators, or support services to be hired only with the express consent of the Client, and Client will be informed of persons chosen and their charges.

Additionally, Client understands that if the matter proceeds to court action or arbitration, Client may be required to pay fees and/or costs to other parties in the action. Any such payment will be entirely the responsibility of Client.

**8. BILLING STATEMENTS.** Burke will send Client periodic statements for fees and costs incurred. Each statement will be payable within 30 days of its mailing date. Client may request a statement at intervals of less than 30 days. If Client so requests, Burke will provide one within 10 days. The statements shall include the amount, rate, basis of calculation, or other method of determination of the fees and costs, which costs will be clearly identified by item and amount.

**9. DISCHARGE AND WITHDRAWAL.** Client may discharge Burke at any time. Burke may withdraw with Client's consent or for good cause. Good cause includes Client's breach of this Agreement, refusal to cooperate or to follow Burke's advice on a material matter, or any fact or circumstance that would render Burke's continuing representation of Client unlawful or unethical. When Burke's services conclude, all unpaid charges will immediately become due and payable by Client. Additionally, Burke will, upon Client's request, deliver all Client files and property in Burke's possession, whether or not Client has paid for all services.

Kelly Staley, Superintendent  
Chico Unified School District  
June 4, 2014  
Page 4

**10. DOCUMENT RETENTION POLICY.** Upon written request, Client is entitled to any files in Burke's possession relating to the legal services performed by Burke for Client, excluding Burke's internal accounting records and other documents not reasonably necessary to Client's representation, subject to Burke's right to make copies of any files withdrawn by Client. Once a matter is concluded, Burke will close the file, and Client will receive notice thereof. Client's physical files may be sent to storage offsite, and thereafter there may be an administrative cost for retrieving these materials from storage. Thus, it is recommended that Client request the return of a file at the conclusion of a matter. Under Burke's document retention policy, Burke normally destroys files five (5) years after a matter is closed, unless other arrangements are made with Client, or as otherwise required by law.

All Client-supplied materials and all attorney end product (referred to generally as "client material") are the property of Client. Attorney end product includes, for example, finalized contracts, pleadings, and trust documents. Attorney work product is the property of Burke. Attorney work product includes, for example, drafts, notes, internal memoranda and electronic files, and attorney representation and administration materials, including attorney-client correspondence and conflicts materials.

After the close of a matter, Burke will notify Client of any client materials that remain in Burke's possession. Client will be invited to retrieve these materials within 45 days of notice, or Client may direct Burke to forward the materials to Client, at Client's expense.

After the 45-day period, Burke will, consistent with all applicable rules of professional conduct, use its discretion as to the retention or destruction of all attorney work product and any client materials that remain in Burke's possession.

**11. DISCLAIMER OF GUARANTEE AND ESTIMATES.** Nothing in this Agreement, and nothing in Burke's statements to Client, will be construed as a promise or guarantee regarding the outcome of the matter. Burke makes no such promises or guarantees. Burke's comments about the outcome of the matter are expressions of opinion only. Any estimate of fees given by Burke shall not be a guarantee. Actual fees may vary from estimates given.

**12. ENTIRE AGREEMENT.** This Agreement contains the entire agreement of the parties. No other agreements, statements, or promises made on or before the effective date of this Agreement, will be binding on the parties.

**13. SEVERABILITY IN EVENT OF PARTIAL INVALIDITY.** If any provision of this Agreement is held in whole or in part to be unenforceable for any reason, the remainder of that provision and of the entire Agreement will be severable and remain in effect.

Kelly Staley, Superintendent  
Chico Unified School District  
June 4, 2014  
Page 5

**14. MODIFICATION BY SUBSEQUENT AGREEMENT.** This Agreement may be modified by subsequent agreement of the parties only by an instrument in writing signed by both of them, or an oral agreement only to the extent that the parties carry it out.

**15. EFFECTIVE DATE.** This Agreement will govern all legal services performed by Burke on behalf of Client commencing with the date Burke first performed legal services. The date at the beginning of this Agreement is for reference only. Even if this Agreement does not take effect, Client will be obligated to pay Burke the reasonable value of any services Burke may have performed for Client.

**THE PARTIES HAVE READ AND UNDERSTAND THE FOREGOING TERMS, AND AGREE TO THEM AS OF THE DATE BURKE FIRST PROVIDED LEGAL SERVICES. IF MORE THAN ONE CLIENT SIGNS BELOW, EACH AGREES TO BE LIABLE, JOINTLY AND SEVERALLY, FOR ALL OBLIGATIONS UNDER THIS AGREEMENT. CLIENT SHALL RECEIVE A FULLY-EXECUTED DUPLICATE OF THIS AGREEMENT.**

DATED: \_\_\_\_\_

**CHICO UNIFIED SCHOOL DISTRICT**

By: \_\_\_\_\_  
KELLY STALEY, Superintendent

DATED: 6/4/14

**BURKE, WILLIAMS & SORENSEN, LLP**

By:   
JOHN R. YEH



Kelly Staley, Superintendent  
Chico Unified School District  
June 4, 2014  
Page 6

**ATTACHMENT A**

**Rates for Attorneys and other timekeepers through June 30, 2015:**

**Shareholders:**

John R. Yeh	\$255 / hour
Donald A. Velez	\$250 / hour
Brian M. Affrunti	\$250 / hour

**Associates:**

Jaime L. Bodiford	\$220 / hour
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**AGENDA ITEM:** Approval of Contract – Lozano Smith, LLP

**Prepared by:** Dave Scott – Assistant Superintendent, Educational Services

Consent

Board Date June 18, 2014

Information Only

Discussion/Action

**Background Information**

Chico Unified School District (CUSD) has previously received and intends to continue receiving legal services from Lozano Smith in 2014-15. Lozano Smith provides legal services as directed with respect to general business, legal, educational, and governance matters, including representation, advice, and counseling on special education matters.

**Educational Implications**

N/A

**Fiscal Implications**

CUSD paid Lozano Smith, LLP approximately \$430 in 2013-14 for legal services. Due to market conditions, hourly cost of service is expected to increase slightly in 2014-15.

Marcy Gutierrez  
Attorney at Law

E-mail: mgutierrez@lozanosmith.com

June 5, 2014

Kelly Staley  
Superintendent  
Chico Unified School District  
1163 East Seventh Street  
Chico, CA 95928

Re: 2014-2015 Agreement for Legal Services

Dear Ms. Staley:

We hope this letter finds you doing well. We want to thank you for allowing Lozano Smith to provide legal services to you in 2013-2014. We sincerely value our relationship.

We are honored to have served public agencies for the past 25 years, and we remain committed to your mission of serving the public in the most cost effective manner possible. Towards this end, Lozano Smith offers our clients free and highly valued Client News Briefs, webinars, workshops and handbooks on a variety of topics. Our bills are based on actual time spent, without any required minimum billing period for phone calls or email correspondence. We also offer a "tiered" billing system, differentiating among different attorneys based on years of experience. In these and other ways, we strive to help you control legal costs.

Each year, we conduct a comprehensive review of our billing rates. As a result of our annual review, and in order to address the same types of increased operational costs that our clients have faced, we are making small adjustments to your rates for 2014-2015. Commencing on July 1, 2014, your hourly rates for Special Education matters will increase to \$195 per hour for attorneys; and \$100 per hour for law clerks and paralegals. Hourly rates for General Legal Services will be based on the Professional Rate Schedule attached. If you have any questions about the enclosed agreement, please do not hesitate to call us. Once your Board has approved the agreement, please retain one original, and sign and return the other to us in the enclosed, self-addressed envelope.

We look forward to another rewarding year working together.

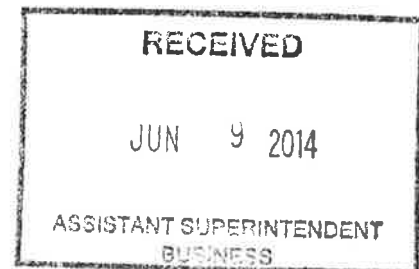
Sincerely,

LOZANO SMITH



Marcy Gutierrez  
Senior Counsel

MG/jv



Enclosure: Two (2) Agreements For Legal Services

*Limited Liability Partnership*

AGREEMENT FOR LOZANO SMITH LEGAL SERVICES

THIS AGREEMENT is effective July 1, 2014, between the Chico Unified School District (“Client”) and the law firm of Lozano Smith, LLP (“Attorney”).

Client and Attorney agree as follows:

Client hires Attorney as its legal counsel with respect to matters the Client refers to Attorney. Attorney shall provide legal services to represent Client in such matters, keep Client informed of significant developments and respond to Client’s inquiries regarding those matters. Client understands that Attorney cannot guarantee any particular results, including the costs and expenses of representation. Client has been advised of the right to seek independent legal advice regarding this Agreement.

Client agrees to pay Attorney for services rendered based on the attached rate schedule. Agreements for legal fees on other-than-an-hourly basis may be made by mutual agreement for special projects (including as set forth in future addenda to this Agreement).

Attorney shall send Client a statement for fees and costs incurred every calendar month. Statements shall set forth the amount, rate and description of services provided. Client shall pay Attorney’s statements within thirty (30) calendar days after receipt. An interest charge of one percent (1%) per month shall be assessed on balances that are more than thirty (30) calendar days past due, not to exceed 10% per annum.

In addition to regular telephone, mail and other common business communication methods, Client authorizes Attorney to use facsimile transmissions, cellular telephone calls, unencrypted email, and other computer transmissions in communicating with Client. Unless otherwise instructed by Client, any such communications may include confidential information.

Client may discharge Attorney at any time by written notice. Unless otherwise agreed, and except as required by law, Attorney will provide no further services after receipt of such notice. Attorney may withdraw its services with Client’s consent or as allowed or required by law, upon ten (10) calendar days written notice. Upon discharge or withdrawal, Attorney shall transition all outstanding legal work and services to others as Client shall direct.

SO AGREED:

CHICO UNIFIED SCHOOL DISTRICT

LOZANO SMITH, LLP

\_\_\_\_\_  
Kelly Staley  
Superintendent

Date

  
\_\_\_\_\_  
Gregory A. Wedner  
Managing Partner

June 5, 2014

Date



PROFESSIONAL RATE SCHEDULE  
FOR CHICO UNIFIED SCHOOL DISTRICT  
(Effective July 1, 2014)

1. HOURLY PROFESSIONAL RATES FOR SPECIAL EDUCATION

Client agrees to pay Attorney by the following standard hourly rate:

Attorneys	\$ 195 per hour
Paralegal / Law Clerk	\$ 100 per hour

HOURLY PROFESSIONAL RATES FOR GENERAL LEGAL SERVICES

Client agrees to pay Attorney by the following standard hourly rate\*:

Partner / Senior Counsel / Of Counsel	\$ 215 - \$ 295 per hour
Associate	\$ 165 - \$ 225 per hour
Paralegal / Law Clerk	\$ 110 - \$135 per hour
Consultant	\$ 125 - \$195 per hour

\* Rates for Specific Attorneys Available Upon Request

2. BILLING PRACTICE

Lozano Smith will provide a monthly, itemized statement for services rendered. Time billed is broken into 1/10 (.10) hour increments, allowing for maximum efficiency in the use of attorney time. Invoices will clearly indicate the department or individuals for whom services were rendered.

Written responses to audit letter inquiries will be charged to Client on an hourly basis, with the minimum charge for such responses equaling .5 hours. Travel time shall be prorated if the assigned attorney travels for two or more clients on the same trip.

3. COSTS AND EXPENSES

In-office copying/electronic communication printing	\$ 0.25 per page
Facsimile	\$ 0.25 per page
Postage	Actual Usage
Mileage	IRS Standard Rate

Other costs, such as messenger, meals, and lodging shall be charged on an actual and necessary basis.

**AGENDA ITEM:** Consolidated Application for Funding Categorical Programs

**Prepared by:** Janet Brinson, Director

Consent

Board Date June 18, 2014

Information Only

Discussion/Action

**Background Information**

The Consolidated Application for Funding Categorical Programs (Con App) for 2014-15 primarily contains information related to entitlements, allocations, and numbers of participants in specified programs. Program entitlements are determined by formulas contained in the laws that created the programs. Districts allocate funds for indirect costs of administration, for programs operated by the district office, and for programs operated at schools.

**Educational Implications**

The entitlements and allocations funded through the Con App are used to supplement core curricular activities that support student learning in such areas as reading, math, school safety and violence prevention, and support for English Learners.

**Fiscal Implications**

No impact on the general fund. All expenditures of categorical program funds must be described and budgeted in each school's *Single Plan for Student Achievement*. These plans must be presented to and be approved by the *School Site Council*.

**California Department of Education**

**Consolidated Application**

Chico Unified (04 61424 0000000)

Status: Draft  
Saved by: Connie Cavanaugh  
Date: 6/13/2014 1:33 PM

**2014-15 Application for Funding**

**CDE Program Contact:**

Anne Daniels, Education Data Office, [adaniels@cde.ca.gov](mailto:adaniels@cde.ca.gov), 916-319-0640

**Local Governing Board Approval**

The LEA is required to review and receive approval of their Application for Funding selections with their local governing board.

Date of approval by local governing board	06/18/2014
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**District English Learner Advisory Committee (DELAC) Review**

Per Title 5 of the California Code of Regulations Section 11308, if your district has more than 50 English learners the district must establish a District English Learner Advisory Committee (DELAC) and involve them in the application for funding for programs that serve English learners.

DELAC representative's full name	Sheri Zeno
DELAC review date	05/29/2014
Meeting minutes web address Please enter the Web address of DELAC review meeting minutes. If a Web address is not available, the LEA must keep the minutes on file which indicates that the application is approved by the committee.	On file
DELAC comment If an advisory committee refused to review the application, or if DELAC review is not applicable, enter a comment.	

**Application for Categorical Programs**

To receive specific categorical funds for a school year the LEA must apply for the fund by selecting Yes. Only the categorical funds the LEA is eligible to receive are displayed.

<b>Economic Impact Aid</b> EC 54000 SACS 7090, 7091 With continued participation in the Economic Impact Aid program the LEA is agreeing to comply with the assurance posted at <a href="http://www.cde.ca.gov/fg/aa/co/ca13asstoc.asp">http://www.cde.ca.gov/fg/aa/co/ca13asstoc.asp</a> .	Yes
<b>Title I Part A (Basic Grant)</b> ESEA Sec. 1111 et seq. SACS 3010	Yes
<b>Title I Part D (Delinquent)</b> ESEA Sec. 1401 SACS 3025	No
<b>Title II Part A (Teacher Quality)</b>	Yes

**California Department of Education**

Chico Unified (04 61424 0000000)

**Consolidated Application**

Status: Draft  
Saved by: Connie Cavanaugh  
Date: 6/13/2014 1:33 PM

**2014-15 Application for Funding**

**CDE Program Contact:**

Anne Daniels, Education Data Office, [adaniels@cde.ca.gov](mailto:adaniels@cde.ca.gov), 916-319-0640

ESEA Sec. 2101 SACS 4035	
<b>Title III Part A Immigrant</b> ESEA Sec. 3102 SACS 4201	Yes
<b>Title III Part A LEP</b> ESEA Sec. 3102 SACS 4203	Yes

**AGENDA ITEM:** Warrant Authorization

**Prepared by:** Jaclyn Kruger, Director Fiscal Services

Consent

Board Date June 18, 2014

Information Only

Discussion/Action

**Background Information**

Warrants in the amount of \$1,850,566.92 for the period of May 14, 2014, through June 10, 2014, have been reviewed and are ready for Board approval.

**Educational Implications**

Services and supplies are acquired by the District in support of the District's goals.

**Fiscal Implications**

The issuing of warrants affects all accounts and funds in the district and is supported by the District's approved budget.

Board Report

ReqPay12c

Board Meeting Date June 18, 2014

Checks Dated 05/14/2014 through 06/10/2014 Sorted by Fund

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
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Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	519	1,043,130.01
09	Charter Sch Spec Rev 3412	30	44,775.32
13	Cafeteria (3401)	56	158,896.93
22	Measure E (3429) 21 Cap Proj	22	168,486.71
25	Cap Fac State Cap (3408) 25-2	3	5,163.75
35	Cnty Sch Fac (3435)	14	117,584.85
42	sp Res Rda-Cp thru (3427)40-4	3	5,949.50
76	Payroll Warrants	3	307,228.78
	Total Number of Checks	650	1,851,215.85
	Less Unpaid Sales Tax Liability		648.93
	<b>Net (Check Amount)</b>		<b>1,850,566.92</b>

9.3.1.  
Page 2 of 2

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved. (Limited to Checks issued from the COUNTY bank account.)

001 - Chico Unified School District

Generated for Terri Humphrey (THUMPHREY), Jun 11 2014 8:16AM

ESCAPE

ONLINE

Page 35 of 35

CHICO UNIFIED SCHOOL DISTRICT  
 1163 EAST SEVENTH STREET  
 CHICO, CALIFORNIA 95928

DATE: June 18, 2014  
 MEMORANDUM TO: Board of Education  
 FROM: Kelly Staley, Superintendent  
 SUBJECT: Certificated Human Resources Actions

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>
<b><u>Probationary Appointments - 2014/15</u></b>			
Birdsey, Mindi	Elementary	8/14/14	1.0 FTE Probationary 1
Bonacich, Nick	Elementary	8/14/14	.06 FTE Probationary 0
Bush, Paige	Elementary	8/14/14	1.0 FTE Probationary 1
Camy, Morgan	Special Education	8/14/14	1.0 FTE Probationary 2
Cox, Jennifer	Elementary	8/14/14	1.0 FTE Probationary 1
Hernandez, Lucy	Elementary	8/14/14	1.0 FTE Probationary 1
Jacowitz, Samantha	Elementary	8/14/14	1.0 FTE Probationary 1
Klein, Rebecca	Elementary	8/14/14	1.0 FTE Probationary 1
Krelle, Shannon	Elementary	8/14/14	1.0 FTE Probationary 1
Leavy-Obeng, Gabrielle	Elementary	8/14/14	1.0 FTE Probationary 1
Levin, Jolie	Elementary	8/14/14	1.0 FTE Probationary 1
Lopez, Marisol	Elementary	8/14/14	1.0 FTE Probationary 1
Lousten, Carrie	Elementary	8/14/14	1.0 FTE Probationary 1
Schroeder, Kristen	Elementary	8/14/14	1.0 FTE Probationary 1
Uelberhardt, Carlie	Elementary	8/14/14	1.0 FTE Probationary 1
<b><u>Temporary Appointments 2014/15</u></b>			
Biertuempfel, Christy	Elementary	8/14/14	0.2 FTE Temporary
Bonacich, Nick	Elementary	8/14/14	0.4 FTE Temporary
Dace, Jennipher	Elementary	8/14/14	0.7 FTE Temporary
DeDontney, Traci	Elementary	8/14/14	0.7 FTE Temporary
Friend, Kim	Elementary	8/14/14	0.2 FTE Temporary
Friend, Kim	Elementary	8/14/14	0.2 FTE Temporary
Georgalos, Jessica	Elementary	8/14/14	0.6 FTE Temporary
Kreiger, Jessica	Elementary	8/14/14	0.7 FTE Temporary
Letcher Krissy	Elementary	8/14/14	0.2 FTE Temporary
Privett, Kristin	Elementary	8/14/14	0.4 FTE Temporary
Rodriguez, Jennifer	Elementary	8/14/14	0.7 FTE Temporary
Salzman, Julie	Elementary	8/14/14	0.7 FTE Temporary
Shults, Celeste	Elementary	8/14/14	0.2 FTE Temporary
Shultz, Celeste	Elementary	8/14/14	0.2 FTE Temporary
<b><u>Resignations/Retirements</u></b>			
Dillman, Bruce	Secondary	6/6/14	Retirement
Howie, Larry	Elementary	6/6/14	Retirement
<b><u>Leave Requests - 2014/15</u></b>			
Anderson-Nilsson, Julia	Elementary	2014/15	0.5 FTE Personal Leave
Severe, Lawrence "Rhys"	Elementary Principal	2014/15	0.4 FTE Personal Leave
Quinto, Terry	Psychologist	2014/15	0.2 FTE Personal Leave

CHICO UNIFIED SCHOOL DISTRICT  
1163 EAST 7th STREET  
CHICO, CA 95928-5999

DATE: June 18, 2014  
MEMORANDUM TO: Board of Education  
FROM: Kelly Staley, Superintendent  
SUBJECT: Classified Human Resources Actions

**Appointments – Extended Year/Summer Assignment, Day-to-Day, Contingent Upon Enrollment**

<b><u>Name</u></b>	<b><u>Classification/Location/Assigned Hours</u></b>	<b><u>Effective</u></b>	<b><u>Comments</u></b>
Rosales, Edgar	Baker Assistant/Nutrition/8	6/9/2014 – 8/8/2014	Extended Year-Summer Assignment
Filippi, Janice	Cafeteria Assistant/BJHS/3	6/9/2014 - 8/8/2014	Extended Year-Summer Assignment
Wagner, Patricia	Cafeteria Assistant/BJHS/3	6/10/2014 - 6/27/2014	Extended Year-Summer Assignment
Wagner, Patricia	Cafeteria Assistant/BJHS/3	7/28/2014 - 8/8/2014	Extended Year-Summer Assignment
Castro, Amanda	Cafeteria Assistant/Chapman/2	6/10/2014 - 6/27/2014	Extended Year-Summer Assignment
Cuevas, Aften	Cafeteria Assistant/Chapman/3	6/9/2014 - 8/15/2014	Extended Year-Summer Assignment
Boyd, Donna	Cafeteria Assistant/CJHS/2	6/10/2014 - 6/27/2014	Extended Year-Summer Assignment
Hernandez, Lucita	Cafeteria Assistant/CJHS/2	7/28/2014 - 8/8/2014	Extended Year-Summer Assignment
Stratton, Marin	Cafeteria Assistant/CJHS/3	6/10/2014 - 6/27/2014	Extended Year-Summer Assignment
Stratton, Marin	Cafeteria Assistant/CJHS/3	7/28/2014 - 8/8/2014	Extended Year-Summer Assignment
Bolduc, Stephanie	Cafeteria Assistant/LCC/3	8/11/2014 - 8/15/2014	Extended Year-Summer Assignment
Mckey, Elizabeth	Cafeteria Assistant/LCC/3	6/9/2014 - 6/13/2014	Extended Year-Summer Assignment
Mckey, Elizabeth	Cafeteria Assistant/LCC/3	7/16/2014 - 8/8/2014	Extended Year-Summer Assignment
cook, rosalyne	Cafeteria Assistant/Marigold/2.5	6/16/2014 - 7/11/2014	Extended Year-Summer Assignment
Vender, Amy	Cafeteria Assistant/Parkview/3	6/9/2014 - 8/8/2014	Extended Year-Summer Assignment
Gronlund, Adrian	Cafeteria Satellite Manager/BJHS/4.5	6/9/2014 - 8/8/2014	Extended Year-Summer Assignment
Evans, Kim	Cafeteria Satellite Manager/Chapman/7.5	6/9/2014 - 8/8/2014	Extended Year-Summer Assignment
Bolduc, Stephanie	Cafeteria Satellite Manager/CJHS/4.5	6/9/2014 - 8/8/2014	Extended Year-Summer Assignment
cooke, jodie	Cafeteria Satellite Manager/LCC/4.5	6/9/2014 - 8/8/2014	Extended Year-Summer Assignment
Yates, Elsie	Cafeteria Satellite Manager/Parkview/4.5	6/9/2014 - 8/8/2014	Extended Year-Summer Assignment
Robinson, Mitchell	Custodian/Marigold/3	6/16/2014 - 7/11/2014	Extended Year-Summer Assignment
Sands, Jeremi	Custodian/PVHS/3	6/16/2014 - 7/11/2014	Extended Year-Summer Assignment



Sands, Jeremi	Delivery Worker/Nutrition/4	6/8/2014 - 8/8/2014	Extended Year- Summer Assignment
Castillo, Kimberly	IA-Special Ed/Marigold/5	6/16/2014 - 7/11/2014	Extended Year- Summer Assignment
Egger, Kim	IA-Special Ed/Marigold/5	6/16/2014 - 7/11/2014	Extended Year- Summer Assignment
Hicks, Ann	IA-Special Ed/Marigold/5	6/16/2014 - 7/11/2014	Extended Year- Summer Assignment
Jenkins, Elise	IA-Special Ed/Marigold/5	6/16/2014 - 7/11/2014	Extended Year- Summer Assignment
Smallhouse, Hannah	IA-Special Ed/Marigold/5	6/16/2014 - 7/11/2014	Extended Year- Summer Assignment
Williams, Becky	IA-Special Ed/Marigold/5	6/30/2014 - 7/11/2014	Extended Year- Summer Assignment
Egan, Michael	IA-Special Ed/MJHS/5	6/16/2014 - 7/11/2014	Extended Year- Summer Assignment
Nelson, Jay	IA-Special Ed/MJHS/5	6/16/2014 - 7/11/2014	Extended Year- Summer Assignment
Davis, Kim	IA-Special Ed/PVHS/5	6/16/2014 - 7/11/2014	Extended Year- Summer Assignment
Jaramillo, Timothy	IA-Special Ed/PVHS/5	6/16/2014 - 7/11/2014	Extended Year- Summer Assignment
Talerico, Lynda	IA-Special Ed/PVHS/5	6/16/2014 - 7/11/2014	Extended Year- Summer Assignment
Beierle, Danielle	IPS-Healthcare/BJHS/5	6/16/2014 - 7/11/2014	Extended Year- Summer Assignment
Gall, Suzanne	IPS-Healthcare/BJHS/5	6/16/2014 - 7/11/2014	Extended Year- Summer Assignment
Robinson, Mitchell	IPS-Healthcare/BJHS/5	6/16/2014 - 7/11/2014	Extended Year- Summer Assignment
Suttles, Erin	IPS-Healthcare/BJHS/5	6/16/2014 - 7/11/2014	Extended Year- Summer Assignment
Bucher, Sarah	IPS-Healthcare/Chapman/5	6/16/2014 - 7/11/2014	Extended Year- Summer Assignment
Chmelynski, Tiffany	IPS-Healthcare/Chapman/5	6/16/2014 - 7/11/2014	Extended Year- Summer Assignment
Cinquini, Angelina	IPS-Healthcare/Chapman/5	6/16/2014 - 7/11/2014	Extended Year- Summer Assignment
Clement, Nicole	IPS-Healthcare/Chapman/5	6/16/2014 - 7/11/2014	Extended Year- Summer Assignment
Diehl, Jessica	IPS-Healthcare/Chapman/5	6/16/2014 - 7/11/2014	Extended Year- Summer Assignment
Kassel, Nick	IPS-Healthcare/Chapman/5	6/16/2014 - 7/11/2014	Extended Year- Summer Assignment
Meline, Caitlin	IPS-Healthcare/Chapman/5	6/16/2014 - 7/11/2014	Extended Year- Summer Assignment
Olson, Kathy	IPS-Healthcare/Chapman/5	6/16/2014 - 7/11/2014	Extended Year- Summer Assignment
Pang, Nicole	IPS-Healthcare/Chapman/5	6/16/2014 - 7/11/2014	Extended Year- Summer Assignment
Schmidt, Eva	IPS-Healthcare/Chapman/5	6/16/2014 - 7/11/2014	Extended Year- Summer Assignment
Wycoff, Larissa	IPS-Healthcare/Chapman/5	6/16/2014 - 7/11/2014	Extended Year- Summer Assignment
Dale, Susan	IPS-Healthcare/CHS/5	6/16/2014 - 7/11/2014	Extended Year- Summer Assignment
Feingold, Rod	IPS-Healthcare/CHS/5	6/16/2014 - 7/11/2014	Extended Year- Summer Assignment

Kohler, Baranduin	IPS-Healthcare/CHS/5	6/16/2014 - 7/11/2014	Extended Year-Summer Assignment
Matlin, Dana	IPS-Healthcare/CHS/5	6/16/2014 - 7/11/2014	Extended Year-Summer Assignment
Moralez, Terrie	IPS-Healthcare/CHS/5	6/16/2014 - 7/11/2014	Extended Year-Summer Assignment
Ricci, Julie	IPS-Healthcare/CHS/5	6/16/2014 - 7/11/2014	Extended Year-Summer Assignment
sherrill, julie	IPS-Healthcare/CHS/5	6/16/2014 - 7/11/2014	Extended Year-Summer Assignment
vestnys, mary	IPS-Healthcare/CHS/5	6/16/2014 - 7/11/2014	Extended Year-Summer Assignment
Young, Yolanda	IPS-Healthcare/CHS/5	6/16/2014 - 7/11/2014	Extended Year-Summer Assignment
Buenrostro, Deborah	IPS-Healthcare/Emma Wilson/5	6/16/2014 - 7/11/2014	Extended Year-Summer Assignment
Meyer, Catherine	IPS-Healthcare/Emma Wilson/5	6/16/2014 - 7/11/2014	Extended Year-Summer Assignment
Riggs, Amanda	IPS-Healthcare/Emma Wilson/5	6/16/2014 - 7/11/2014	Extended Year-Summer Assignment
Alden, Amanda	IPS-Healthcare/Little Chico Creek/5	6/16/2014 - 7/11/2014	Extended Year-Summer Assignment
Drobny, Margaret	IPS-Healthcare/Little Chico Creek/5	6/16/2014 - 7/11/2014	Extended Year-Summer Assignment
Keener, JoAnn	IPS-Healthcare/Little Chico Creek/5	6/16/2014 - 7/11/2014	Extended Year-Summer Assignment
Kemper, Nancy	IPS-Healthcare/Little Chico Creek/5	6/16/2014 - 7/11/2014	Extended Year-Summer Assignment
Larios, Patty	IPS-Healthcare/Little Chico Creek/5	6/16/2014 - 7/11/2014	Extended Year-Summer Assignment
Partain, Kendra	IPS-Healthcare/Little Chico Creek/5	6/16/2014 - 7/11/2014	Extended Year-Summer Assignment
Sayre, Maria	IPS-Healthcare/Little Chico Creek/5	6/16/2014 - 7/11/2014	Extended Year-Summer Assignment
Fiske, Tom	IPS-Healthcare/Loma Vista/5	6/16/2014 - 7/11/2014	Extended Year-Summer Assignment
Googins, Oresta	IPS-Healthcare/Loma Vista/5	6/16/2014 - 7/11/2014	Extended Year-Summer Assignment
Oldfield, Brian	IPS-Healthcare/Loma Vista/5	6/16/2014 - 7/11/2014	Extended Year-Summer Assignment
Baker, Stacey	IPS-Healthcare/Loma Vista/6	6/16/2014 - 7/11/2014	Extended Year-Summer Assignment
Bhojak, Debbie	IPS-Healthcare/Loma Vista/6	6/16/2014 - 7/11/2014	Extended Year-Summer Assignment
chivichon, brenda	IPS-Healthcare/Loma Vista/6	6/16/2014 - 7/11/2014	Extended Year-Summer Assignment
Dorghalli, Aftonia	IPS-Healthcare/Loma Vista/6	6/16/2014 - 7/11/2014	Extended Year-Summer Assignment
English, Tammie	IPS-Healthcare/Loma Vista/6	6/16/2014 - 7/11/2014	Extended Year-Summer Assignment
Ennes, Abby	IPS-Healthcare/Loma Vista/6	6/16/2014 - 7/11/2014	Extended Year-Summer Assignment
Ennes, Cinthia	IPS-Healthcare/Loma Vista/6	6/16/2014 - 7/11/2014	Extended Year-Summer Assignment
Feaster, Erin	IPS-Healthcare/Loma Vista/6	6/16/2014 - 7/11/2014	Extended Year-Summer Assignment
Felix, Shawneen	IPS-Healthcare/Loma Vista/6	6/16/2014 - 7/11/2014	Extended Year-Summer Assignment

Hunn, Michell	IPS-Healthcare/Loma Vista/6	6/16/2014 - 7/11/2014	Extended Year-Summer Assignment
Leffler, Jayme	IPS-Healthcare/Loma Vista/6	6/16/2014 - 7/11/2014	Extended Year-Summer Assignment
Lieb Gott, Amy	IPS-Healthcare/Loma Vista/6	6/16/2014 - 7/11/2014	Extended Year-Summer Assignment
Mackell, Robin	IPS-Healthcare/Loma Vista/6	6/16/2014 - 7/11/2014	Extended Year-Summer Assignment
Manicci, Kelly	IPS-Healthcare/Loma Vista/6	6/16/2014 - 7/11/2014	Extended Year-Summer Assignment
Myers, Kayla	IPS-Healthcare/Loma Vista/6	6/16/2014 - 7/11/2014	Extended Year-Summer Assignment
O'Neill, Sandra	IPS-Healthcare/Loma Vista/6	6/16/2014 - 7/11/2014	Extended Year-Summer Assignment
Platero, Holly	IPS-Healthcare/Loma Vista/6	6/16/2014 - 7/11/2014	Extended Year-Summer Assignment
Reise, Marcy	IPS-Healthcare/Loma Vista/6	6/16/2014 - 7/11/2014	Extended Year-Summer Assignment
Rhody, Lisa	IPS-Healthcare/Loma Vista/6	6/16/2014 - 7/11/2014	Extended Year-Summer Assignment
sayavong, saythong	IPS-Healthcare/Loma Vista/6	6/16/2014 - 7/11/2014	Extended Year-Summer Assignment
Scow Smith, Kate	IPS-Healthcare/Loma Vista/6	6/16/2014 - 7/11/2014	Extended Year-Summer Assignment
shapiro, Joanna	IPS-Healthcare/Loma Vista/6	6/16/2014 - 7/11/2014	Extended Year-Summer Assignment
Sherwood, Judy	IPS-Healthcare/Loma Vista/6	6/16/2014 - 7/11/2014	Extended Year-Summer Assignment
silva, Nicole	IPS-Healthcare/Loma Vista/6	6/16/2014 - 7/11/2014	Extended Year-Summer Assignment
Stewart, Chloe	IPS-Healthcare/Loma Vista/6	6/16/2014 - 7/11/2014	Extended Year-Summer Assignment
Whitman-Hall, Brittany	IPS-Healthcare/Loma Vista/6	6/16/2014 - 7/11/2014	Extended Year-Summer Assignment
Whitworth, Rachele	IPS-Healthcare/Loma Vista/6	6/16/2014 - 7/11/2014	Extended Year-Summer Assignment
Wilson, Lauren	IPS-Healthcare/Loma Vista/6	6/16/2014 - 7/11/2014	Extended Year-Summer Assignment
Wootten, Rebekah	IPS-Healthcare/Loma Vista/6	6/16/2014 - 7/11/2014	Extended Year-Summer Assignment
Zink, Lindsey	IPS-Healthcare/Loma Vista/6	6/16/2014 - 7/11/2014	Extended Year-Summer Assignment
Alexander, Ann	IPS-Healthcare/Marigold/5	6/16/2014 - 7/11/2014	Extended Year-Summer Assignment
Allen, Phuong	IPS-Healthcare/Marigold/5	6/16/2014 - 7/11/2014	Extended Year-Summer Assignment
Bishop, Terry-Lynn	IPS-Healthcare/Marigold/5	6/16/2014 - 7/11/2014	Extended Year-Summer Assignment
Bodney, Teresa	IPS-Healthcare/Marigold/5	6/16/2014 - 7/11/2014	Extended Year-Summer Assignment
Call, Darcy	IPS-Healthcare/Marigold/5	6/16/2014 - 7/11/2014	Extended Year-Summer Assignment
Floyd, Heather	IPS-Healthcare/Marigold/5	6/16/2014 - 7/11/2014	Extended Year-Summer Assignment
Labrado, Melissa	IPS-Healthcare/Marigold/5	6/16/2014 - 7/11/2014	Extended Year-Summer Assignment
Logue, Rebecca	IPS-Healthcare/Marigold/5	6/16/2014 - 7/11/2014	Extended Year-Summer Assignment

Olson, Janet	IPS-Healthcare/Marigold/5	6/16/2014 - 7/11/2014	Extended Year- Summer Assignment
Scovel, Jeanne	IPS-Healthcare/Marigold/5	6/16/2014 - 7/11/2014	Extended Year- Summer Assignment
Willman, Richard	IPS-Healthcare/Marigold/5	6/16/2014 - 7/11/2014	Extended Year- Summer Assignment
Briggs, Deborah	IPS-Healthcare/MJHS/5	6/16/2014 - 7/11/2014	Extended Year- Summer Assignment
Ferrone, Lee Ann	IPS-Healthcare/MJHS/5	6/16/2014 - 7/11/2014	Extended Year- Summer Assignment
Krause, Michelle	IPS-Healthcare/MJHS/5	6/16/2014 - 7/11/2014	Extended Year- Summer Assignment
Plumer, Ruth	IPS-Healthcare/MJHS/5	6/16/2014 - 7/11/2014	Extended Year- Summer Assignment
ryan, patrick	IPS-Healthcare/MJHS/5	6/16/2014 - 7/11/2014	Extended Year- Summer Assignment
Sherwin, Adrian	IPS-Healthcare/MJHS/5	6/16/2014 - 7/11/2014	Extended Year- Summer Assignment
de Jong, Karisa, Pieternella	IPS-Healthcare/Parkview/5	6/16/2014 - 7/11/2014	Extended Year- Summer Assignment
Hanson, Effie	IPS-Healthcare/Parkview/5	6/16/2014 - 7/11/2014	Extended Year- Summer Assignment
Hashemi, Sarah	IPS-Healthcare/Parkview/5	6/16/2014 - 7/11/2014	Extended Year- Summer Assignment
nowak, jill	IPS-Healthcare/Parkview/5	6/16/2014 - 7/11/2014	Extended Year- Summer Assignment
Ghiorso, Adam	IPS-Healthcare/PVHS/5	6/16/2014 - 7/11/2014	Extended Year- Summer Assignment
Justine-Mitchell, Mia	IPS-Healthcare/PVHS/5	6/16/2014 - 7/11/2014	Extended Year- Summer Assignment
Klein, Judy	IPS-Healthcare/PVHS/5	6/16/2014 - 7/11/2014	Extended Year- Summer Assignment
Lewis, Chris	IPS-Healthcare/PVHS/5	6/16/2014 - 7/11/2014	Extended Year- Summer Assignment
Miller, Suzanne	IPS-Healthcare/PVHS/5	6/16/2014 - 7/11/2014	Extended Year- Summer Assignment
Richer, Hayley	IPS-Healthcare/PVHS/5	6/16/2014 - 7/11/2014	Extended Year- Summer Assignment
Stoner, Wendee	IPS-Healthcare/PVHS/5	6/16/2014 - 7/11/2014	Extended Year- Summer Assignment
Story, Wanda	IPS-Healthcare/PVHS/5	6/16/2014 - 7/11/2014	Extended Year- Summer Assignment
Ukei, Hiroko	IPS-Healthcare/PVHS/5	6/16/2014 - 7/11/2014	Extended Year- Summer Assignment
Clark, Elizabeth	IPS-Healthcare/Sierra View/5	6/16/2014 - 7/11/2014	Extended Year- Summer Assignment
Davis, Happi	IPS-Healthcare/Sierra View/5	6/16/2014 - 7/11/2014	Extended Year- Summer Assignment
Hansen, Tracy	IPS-Healthcare/Sierra View/5	6/16/2014 - 7/11/2014	Extended Year- Summer Assignment
Kaufmann, Steven	IPS-Healthcare/Sierra View/5	6/16/2014 - 7/11/2014	Extended Year- Summer Assignment
SHIPPEN, MARY	IPS-Healthcare/Sierra View/5	6/16/2014 - 7/11/2014	Extended Year- Summer Assignment
wescoatt, sarah	IPS-Healthcare/Sierra View/5	6/16/2014 - 7/11/2014	Extended Year- Summer Assignment
Williamson, Anne	IPS-Healthcare/Sierra View/5	6/16/2014 - 7/11/2014	Extended Year- Summer Assignment

Campos, Deborah	Licensed Vocational Nurse/Loma Vista/5	6/16/2014 - 6/27/2014	Extended Year- Summer Assignment
pinckney, monica	Licensed Vocational Nurse/Loma Vista/5	6/16/2014 - 7/11/2014	Extended Year- Summer Assignment
Scalet, Julie	Licensed Vocational Nurse/Loma Vista/5	6/30/2014 - 7/11/2014	Extended Year- Summer Assignment
Molina, Teri	Nutrition Services Area Coordinator/Nutrition/6.5	6/30/2014 - 8/4/2014	Extended Year- Summer Assignment

CHICO UNIFIED SCHOOL DISTRICT  
 1163 E. 7<sup>th</sup> STREET  
 CHICO, CA 95928-5999

9.4.2.  
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DATE: JUNE 18, 2014  
 MEMORANDUM TO: BOARD OF EDUCATION  
 FROM: KELLY STALEY, SUPERINTENDENT  
 SUBJECT: CLASSIFIED HUMAN RESOURCES ACTIONS

ACTION NAME	CLASS/LOCATION/ASSIGNED HOURS	EFFECTIVE	COMMENTS/PRF #/ FUND/RESOURCE
<b>APPOINTMENTS</b>			
Barrett, Keith	Computer Technician/ Information Technology/8.0	6/11/2014	Vacated Position/238/ General/0000
Bontrager, Dawn	Parent Classroom Aide-Restr/ Emma Wilson/3.9	5/22/2014	Vacated Position/207/ Categorical/7090
Bywater, Maritzi	IA-Sr Elementary Guidance/McManus/1.5	5/13/2014	Vacated Position/228/ Grant/1215
Bywater, Maritzi	IA-Sr Elementary Guidance/Marigold/1.5	5/13/2014	Vacated Position/229/ Grant/1215
Contreras, Leanne	Payroll/Benefits Technician/ Business Office/8.0	6/04/2014	Vacated Position/236/ General/0000
Lyons, Sharon	Parent Classroom Aide-Restr/Shasta/4.8	5/22/2014	Vacated Position/205/ Categorical/7090
McMaster, Newlin	Custodian/Corp Yard-District Office/8.0	5/19/2014	Vacated Position/255/ General/0000
Mino, Mary	Parent Classroom Aide-Restr/ Sierra View/1.5	8/18/2014	Vacated Position/284/ Categorical/7090
Mino, Mary	Parent Classroom Aide-Restr/ Sierra View/0.5	8/18/2014	Vacated Position/284/ Categorical/7090
Thomas, Jeff	Custodian/CHS/8.0	5/19/2014	Vacated Position/230/ General/0000
Walls, William	Custodian/CJHS/8.0	5/14/2014	Vacated Position/191/ General/0000
Yuhnke, John	LT Delivery Worker/Nutrition Services/8.0	8/19/2013- 2/28/2014	During Absence of Incumbent/ 285/Nutrition/5310
Yuhnke, John	LT Delivery Worker/Nutrition Services/8.0	3/01/2014- 6/05/2014	New LT Position/285/ Nutrition/5310
<b>PROMOTIONS</b>			
Cooper, Justin	Information Systems Analyst/ Information Technology/8.0	5/30/2014	Vacated Position/252/ General/0000
Gonzales, Julian	Sr Custodian/McManus/8.0	6/03/2014	Vacated Position/234/ General/0000
Sloan, Douglas	Sr Custodian/Parkview-AFC/8.0	6/03/2014	Vacated Position/271/ General/0000

## Classified Human Resources Actions, con't

RE-EMPLOYMENTS			
Cain, Sara	IA-Special Education/BJHS/1.4	6/06/2014	In Lieu of Layoff
Clark, Elizabeth	IPS-Healthcare/Chapman/3.5	6/06/2014	In Lieu of Layoff/279/ Special Ed/6500
Clark, Elizabeth	IPS-Healthcare/Citrus/3.0	6/06/2014	In Lieu of Layoff/280/ Special Ed/6500
Givens, Herman	Campus Supervisor/CJHS/1.0	6/06/2014	In Lieu of Layoff
Glass, JoAnn	Instructional Assistant/Chapman/1.3	6/06/2014	In Lieu of Layoff
Hassett, Debra	Cafeteria Assistant/Chapman/2.0	6/06/2014	In Lieu of Layoff/ Nutrition/5300
Hicks, Ann	IA-Special Education/CHS/6.5	6/06/2014	In Lieu of Layoff/294/ Special Ed/6500
Lauterio, Tami	Instructional Assistant/Sierra View/2.0	6/06/2014	In Lieu of Layoff
Marschall, Kim	IPS-Classroom/MJHS/6.5	6/06/2014	In Lieu of Layoff
LAYOFFS TO RE-EMPLOYMENT			
Cain, Sara	IA-Special Education/PVHS/1.6	6/06/2014	Lack of Funds
Clark, Elizabeth	IPS-Healthcare/CHS/3.5	6/06/2014	Lack of Work
Clark, Elizabeth	IPS-Healthcare/CHS/3.0	6/06/2014	Lack of Work
Frost, Catherine	Instructional Assistant/Parkview/3.0	6/06/2014	Lack of Funds
Givens, Herman	Campus Supervisor/PVHS/1.1	6/06/2014	Lack of Work
Glass, JoAnn	Instructional Assistant/Sierra View/2.0	6/06/2014	Lack of Funds
Glass, JoAnn	Instructional Assistant/Citrus/1.3	6/06/2014	Lack of Funds
Hassett, Debra	Cafeteria Assistant/Chapman/0.8	6/06/2014	Lack of Work
Hicks, Ann	IA-Special Education/Marigold/6.5	6/06/2014	Lack of Work
Hogan, Frances	IA-Special Education/BJHS/1.4	6/06/2014	Lack of Funds
Jessee, Kathryn	Campus Supervisor/CJHS/1.0	6/06/2014	Lack of Work
Lauterio, Tami	Instructional Assistant/Parkview/3.0	6/06/2014	Lack of Funds
Marschall, Kim	IPS-Classroom/CHS/3.5	6/06/2014	Lack of Work
Marschall, Kim	IPS-Classroom/CHS/3.0	6/06/2014	Lack of Work
Seig, April	Instructional Assistant/Chapman/1.5	6/06/2014	Lack of Funds
Story, Wanda	Instructional Assistant/Chapman/0.3	6/06/2014	Lack of Funds
LEAVES OF ABSENCE			
Galloway, Sherri	Transportation Special Ed Aide/ Transportation/5.3	4/16/2014- 6/05/2014	Per CBA 5.1
RESIGNATIONS/TERMINATIONS			
Albrecht, Susan	IA-Special Education/CHS/6.5	6/05/2014	PERS Retirement
Albrecht, Susan	Campus Supervisor/CHS/1.5	6/05/2014	PERS Retirement
Anderson, Sheila	Parent Liaison Aide-Restr/Citrus/2.0	6/05/2014	Restricted Released
Baber, Darcy	Parent Classroom Aide-Restr/Marigold/2.0	6/05/2014	Restricted Released
Baughman, Robert	SMW-Electrician/M & O/8.0	5/31/2014	PERS Retirement
Beebe, William	Cafeteria Cook Manager 2/CJHS/8.0	6/05/2014	PERS Retirement
Berg, Charles	IPS-Healthcare/MJHS/6.0	6/05/2014	Voluntary Resignation
Cisneros-Goulart, Marcella	Typist Clerk-Administration/	6/27/2014	PERS Retirement

*Classified Human Resources Actions, con't*

Educational Services/8.0

Himmelspach, Lisa	Cafeteria Assistant/BJHS/4.0	5/23/2014	PERS Retirement
McVicker-Wever, Susan	IA-Special Education/CHS/6.5	6/05/2014	PERS Retirement
Miller, Charlotte	School Bus Driver-Type 1/ Transportation/7.9	5/30/2014	PERS Retirement
Nowell, Susan	Health Assistant/MJHS/6.0	6/05/2014	PERS Retirement
Parlier, Sasha	IA-Special Education/MJHS/5.0	6/05/2014	Voluntary Resignation
Persaud, Nayaram	School Bus Driver-Type 1/ Transportation/6.7	6/05/2014	PERS Retirement
Scott, Sally	IA-Special Education/CHS/5.0	6/05/2014	PERS Retirement
Sinnott, Kathleen	IA-Special Education/FVHS/5.9	6/05/2014	PERS Retirement
Sommer, Carol	IPS-Classroom/Hooker Oak/4.0 & 2.0	6/05/2014	PERS Retirement
Stoner, Marian	Office Assistant Elementary Attendance/ Hooker Oak/4.0	6/13/2014	Voluntary Resignation
Whitehead, Sofia	IA-Bilingual/CHS/4.0 & 1.0 & 1.0	6/05/2014	PERS Retirement
Willson, Melissa	IPS-Healthcare/Emma Wilson/6.0	5/30/2014	Voluntary Resignation
Wolfenbarger, Kristy	Parent Classroom Aide-Restr/LCC/2.0	5/13/2014	Voluntary Resignation

RESIGNED ONLY POSITION LISTED

Cooper, Justin	Network Analyst/ Information Technology/8.0	5/29/2014	Promotion
Gonzales, Julian	Custodian/Chapman/8.0	6/02/2014	Promotion
Sloan, Douglas	Custodian/Parkview/8.0	6/02/2014	Promotion
Smith, Erin	Parent Classroom Aide-Restr/ Sierra View/1.5 & .5	6/05/2014	Voluntary Resignation



**AGENDA ITEM:** Adoption of Local Control Accountability Plan (LCAP)

**Prepared by:** Educational Services

Consent Board Date June 18, 2014

Information Only

Discussion/Action

Background Information

The Local Control Accountability Plan (LCAP) is a three-year plan required as a part of the Local Control Funding Formula (LCFF). As per state requirements, the LCAP was developed through a transparent process that sought to genuinely engage school staff, parents (including members of the district's English Learner Advisory Committee), bargaining units, and students in looking at data, identifying needs, and establishing goals and actions to meet those needs. The completed plan will drive LCFF budgeting, ensuring funds address the needs and goals that our community has established as most important.

A draft LCAP was completed by a Parent Advisory Committee working in conjunction with CUSD employees (classified, certificated, and administrators) on April 29. This draft was posted on the district website and shared with the Board by email. The draft LCAP was developed by a process which involved eight working groups, each one addressing one of the eight priorities established by the state. Because there was overlap between some of the priorities and thus in some of the goals and services identified, Educational Services staff reworded and reformatted the draft to improve clarity and eliminate redundancy. This working draft was shared with the Board and public at the May 21, 2014, meeting, and additional public comments or recommendations on specific actions or expenditures were invited through the LCAP page on the CUSD website.

The LCAP process requires that the plan, along with the 2014-15 budget, be shared in two public meetings. A Public Hearing was held during the June 11, 2014, Board Meeting and changes/suggestions have been incorporated. Tonight is the second of the public hearings, during which the Board is being asked to adopt the LCAP.

Educational Implications

The LCAP will guide the district's educational direction and vision for the next three years, with revisions made each year as needed.

Fiscal Implications

The LCAP will guide the district's spending and budgeting of local control funds.

**AGENDA ITEM:** Approval of 2014-15 Original Budget

**Prepared by:** Kevin Bultema, Assistant Superintendent

Consent

Board Date June 18, 2014

Information Only

Discussion/Action

### **Background Information**

Chico Unified School District is required to adopt an annual budget for 2014-15 before July 1, 2014. This budget is referred to as the 2014-15 Original Budget. The new Local Control Accountability Plan (LCAP) requires the district hold a public hearing for the budget at the same meeting for the LCAP. Board approval of the LCAP and budget must be done at a regularly scheduled board meeting after the public hearings. CUSD complied with this requirement at its board meeting held June 11, 2014, where both the LCAP and 2014-15 Original Budget public hearings were conducted.

The Original Budget is the district's estimates of revenues and expenditures for the 2014-15 fiscal year. The budget includes the following:

- Budget Narrative
- Standardized Accounting Code Structure (SACS) Financial Reports for All Funds
- Criteria & Standards Report
- Multi-Year Projection (MYP) for three years
- Cash Flow Statement

A detailed presentation will be made at the board meeting.

### **Educational Implications**

The 2014-15 Original Budget is the financial planning document for the Chico Unified School District. It supports the educational program including the LCAP by allocating resources to meet the districts goals.

### **Fiscal Implications**

The 2013-14 Estimate Actual (EA) budget estimates a General Fund unrestricted ending balance as of June 30, 2014 of \$9,297,764. This represents a projected change in unrestricted fund balance of (\$4,380,702) in the 2013-14 fiscal year.

The 2014-15 Original Budget estimates a General Fund unrestricted ending balance as of June 30, 2015 of \$7,293,946. This represents a projected change in unrestricted fund balance of (\$2,003,818) in the 2014-15 fiscal year.

**AGENDA ITEM:** Education Protection Account (EPA) Spending Plan for 2014-15

**Prepared by:** Kevin Bultema, Assistant Superintendent

Consent

Board Date June 18, 2014

Information Only

Discussion/Action

**Background Information**

Proposition 30 added Article XIII, Section 36 to the California constitution effective November 7, 2012. School districts are required to determine how the money received from the Education Protection Account (EPA) are spent in the schools within its jurisdiction on an annual basis. The governing board must make the spending determination in an open session of a public meeting. Funds shall not be used for the salaries and benefits of administrators or any other administrative costs. Chico Unified must also post annually on its website an accounting of how much money was received from EPA and how it was spent.

**Educational Implications**

None.

**Fiscal Implications**

EPA funds are not new money. They are simply a reclassification of unrestricted revenues to a separate unrestricted resource code for tracking purposes only. For Chico Unified, the estimated 2014-15 EPA amount is \$10,987,265. These dollars will be distributed to Chico Unified on a quarterly basis.

**Additional Information**

The EPA spending plan spreadsheet is attached.

Chico Unified School District  
 Education Protection Account, Resource 1400  
 Budgeted Expenditures for 2014-15  
 June 18, 2014

Description	Object Codes	Amount
<b>AMOUNT AVAILABLE FOR THIS FISCAL YEAR</b>		
Adjusted Beginning Fund Balance	9791-9795	
Revenue Limit Sources	8010-8099	10,987,265
Deferred Revenue	9650	
<b>TOTAL AVAILABLE</b>		<b>10,987,265</b>
<b>EXPENDITURES AND OTHER FINANCING USES</b>		
	<b>Function</b>	<b>Amount</b>
(Objects 1000-7999)		
Instruction	1000-1999	10,987,265
Instruction-Related Services		
Instructional Supervision and Administration	2100-2150	
AU of a Multidistrict SELPA	2200	
Instructional Library, Media, and Technology	2420	
Other Instructional Resources	2490-2495	
School Administration	2700	
Pupil Services		
Guidance and Counseling Services	3110	
Psychological Services	3120	
Attendance and Social Work Services	3130	
Health Services	3140	
Speech Pathology and Audiology Services	3150	
Pupil Testing Services	3160	
Pupil Transportation	3600	
Food Services	3700	
Other Pupil Services	3900	
Ancillary Services	4000-4999	
Community Services	5000-5999	
Enterprise	6000-6999	
General Administration	7000-7999	
Plant Services	8000-8999	
Other Outgo	9000-9999	
<b>TOTAL EXPENDITURES AND OTHER FINANCING USES</b>		<b>10,987,265</b>
<b>BALANCE (Total Available minus Total Expenditures and Other Financing Uses)</b>		<b>-</b>

**AGENDA ITEM:** Measure E Bond Oversight Committee Annual Report for 2012-13

**Prepared by:** Kevin Bultema, Assistant Superintendent

Consent

Board Date June 18, 2014

Information Only

Discussion/Action

### **Background Information**

The Chico Unified School District (CUSD) was successful at the election conducted on November 6, 2012 in obtaining authorization from the District's voters to issue up to \$78,000,000 aggregate principal amount of the District's general obligation bonds (Measure E). The election was conducted under Proposition 39, being chaptered as the Strict Accountability in Local School Construction bonds Act of 2000, at Section 15264 of the Education Code. Pursuant to Section 15278 of the Education Code, CUSD implemented a Bond Oversight Committee (Committee) for Measure E. The Committee has the following duties:

Inform the Public. The Committee shall inform the public concerning the District's expenditure of bond proceeds.

Review Expenditures. The Committee shall review expenditure reports produced by the District to ensure that (a) bond proceeds were expended only for the purposes set forth in the Measure E; and (b) no bond proceeds were used for teacher or administrative salaries or other operating expenses.

Annual Report. The Committee shall present to the Board, in public session an annual written report which shall include a statement indicating whether the District is in compliance with the requirement of Article XIII A, Section 1(b)(3) of the California Constitution and a summary of the Committee's proceeds and activities for the preceding year.

This report represents the Bond Oversight Committee's annual report for 2012-13. As a result of this report and the complex nature of bond financing in general, a board workshop will be schedule to review the CUSD bond program in more detail.

### **Educational Implications**

Measure E dollars will be used to implement the district's facility master plan to provide a safe, healthy, and engaging environment for learning to take place.

### **Fiscal Implications**

Measure E bonds are paid through local property taxes. The district maintains fund 22 – Measure E Building Fund to account for expenditures of bond funds for facilities and Fund 58- Measure E Debt Service to account for bond principal and interest payments.



**Board of Trustees**  
Dr. Kathleen E. Kaiser – Board President  
Dr. Andrea Lerner Thompson – Vice President  
Eileen Robinson – Clerk  
Linda Hovey – Member  
Elizabeth Griffin – Member

Kelly Staley, Superintendent

*CHICO UNIFIED SCHOOL DISTRICT*

**Citizens' Bond Oversight Committee  
Measure E**

2012-2013 Annual Report  
June 2014

**I. Introduction**

This is the 2012-2013 Annual Report of Citizens' Bond Oversight Committee (CBOC) for Measure E of the Chico Unified School District. This report is prepared, in conformance with California law, to summarize the work of the Bond Oversight Committee and review the past year of activity.

**II. History and Overview of the Citizens' Bond Oversight Committee**

On November 6, 2012, the Chico Unified School District ("District") submitted for voter approval Measure E, a bond measure to authorize the sale of \$78 million in bonds for needed repairs, upgrades and new construction projects for the District's schools. This measure was submitted to voters under the terms and conditions of Proposition 39 (Article XIII of the California State Constitution), which requires a 55 percent affirmative vote for passage. Measure E passed with 63.32 percent.

Because Measure E passed pursuant to Proposition 39, the District was required to establish a citizen's oversight committee and to conduct two independent audits. The first audit is a financial audit included in the District's annual financial audit. The second audit is a performance audit.

**III. Committee Membership**

California Education Code, Sections 15278-15282 established the duties of school district and its duly formed citizens' oversight committee with respect to Proposition 39 bond measures. This code requires that the governing board establish and appoint members to an independent citizens' oversight committee within 60 days of the date that election results are certified.

The Committee must consist of at least seven members to serve a term of two years without compensation and for no more than two consecutive terms. The Committee must include:

- a. One member who is active in a business organization representing the business community located within the school district.
- b. One member active in a senior citizens' organization.
- c. One member who is a parent or guardian of a child enrolled in the school district.
- d. One member is both a parent or guardian of a child enrolled in the school district and active in a parent-teacher organization.
- e. One member who is active in a bona fide taxpayers' organization.

A seven-member Citizens' Bond Oversight Committee was appointed by the Board in March 2013, to provide oversight of all bonds passed under Proposition 39, as required by law.

Current Committee membership includes:

Seth Derish - Member  
Mark Francis - Member  
Sean Greenwald - Member  
Les Heringer, Jr. - Member  
Gary Loustale - Chair  
Peter Milbury - Member  
Tino Nava - Member  
Robert Todd Sturgis - Vice Chair

The CUSD Citizens' Bond Oversight Committee met on the following dates:

- May 20, 2013
- August 26, 2013
- March 31, 2014

**IV. CBOC Actions**

Measure E expenditures for fiscal year 2012-13 were reviewed by the Committee and accepted at the meeting held on March 31, 2014.

**V. Performance and Financial Audit Reports**

In accordance with the California State Constitution, the District will continue to have a performance audit completed annually until all Measure E funds have been expended. These reports are designed to meet the requirements of Article XIII of the California State Constitution; to inform the community of the appropriate use of funds generated through the sale of bonds authorized by Measure E; and to help the District improve its overall bond program.

The June 30, 2013 annual independent financial audit was conducted by Matson & Isom. Their report, dated January 28, 2014, states that in their opinion the financial statements present

fairly, in all material respects, the respective financial position of the governmental activities, each major fund and the aggregate remaining fund information of Chico Unified School District as of June 30, 2013, and the respective changes in financial position, for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

The annual independent performance audit was conducted by Matson & Isom. Their report dated June 30, 2013 states that the results of their procedures indicated that the Chico Unified School District complied, in all material respects, in accordance with the requirements of Proposition 39, as specified by Section 1(b)(3)(C) of Article XIII A of the California Constitution.

**VI. Communications with the Public**

A CBOC website page, as required by law, exists, and the information that is posted includes CBOC meeting agendas and minutes and committee by-laws. Copies of the Bond Performance Audit have been posted, as a link for community members interested in becoming a member of the CBOC.

**VII. Expenditures**

Chico Unified School District  
2012-13 Measure E Expenditures - Building Fund

Cost of Issuance (COI)	\$	271,000	
Salaries & Benefits	\$	43	Coding error to be corrected 2013-14
Darden Architects - Facilities Master Planning Services	\$	9,747	
Darden Architects - Facilities Master Planning Services	\$	61,456	
Darden Architects - Facilities Master Planning Services	\$	2,974	
Darden Architects - Facilities Master Planning Services	\$	10,497	
	\$	<u>355,718</u>	

**VIII. Conclusions**

The Citizen's Bond Oversight Committee, based on its review of the annual financial and performance audit reports and information received from District staff, Consultants and others, for expenditures through February of 2014, find the District may not be in compliance with the requirements of Article 13A, Section 1(b)(3) of the California Constitution as amended by Proposition 39. The Committee is of the opinion that interest is not an acceptable use of Bond Proceeds because it was not included as a use or a project and was not properly disclosed to voters.

It is important to note that the Committee has come to this opinion, without legal counsel, consultants or other outside advisors assigned for the Committee's specific use. Our primary concerns were first raised in August of 2013 and we have worked with District staff since that time gathering additional information and asking questions. It couldn't please us more if



experts could convince us that our conclusions are incorrect. Should the Trustees deem that further investigation into the Committee's concerns be warranted, it would be the Committee's recommendation that fully independent legal counsel, consultants and/or other advisors be retained for that purpose. Clearly, advisors used for purposes related to Measure E carry a real or perceived conflict of interest.

The Chico Unified School District website, <http://www.chicousd.org/Departments/Measure-E-Information/index.html> , provides information on Measure E, annual performance and financial audits, meeting agendas and minutes.

**AGENDA ITEM:** Lease-Leaseback Agreement with BCM Construction for Phase I ADA Barrier Removal Projects

**Prepared by:** Julie Kistle, Director Facilities & Construction

Consent

Board Date June 18, 2014

Information Only

Discussion/Action

**Background Information**

On April 14, 2014, the Board of Education authorized Rainforth Grau Architects to prepare construction documents for the Facilities Master Plan (FMP) Phase I ADA (Americans with Disabilities Act) Barrier Removal Projects. These ADA projects consist of site work that will improve access to the school sites and bring the District into compliance in the areas being addressed. The identified Phase I ADA Barrier Removal Projects are: Chapman Elementary, Citrus Elementary, Emma Wilson Elementary, Hooker Oak Elementary School, McManus Elementary, Neal Dow Elementary, Parkview Elementary, Rosedale Elementary, Sierra View Elementary, Chico Senior High School, Pleasant Valley High School, Fair View High School, the District Office and the Corporation Yard.

Also on April 14, the Board approved a pool of Lease-Leaseback Contractors for the FMP projects and granted staff the authority to enter into a Lease-Leaseback Agreement with a Contractor from the pool when a FMP project is identified.

The pre-approved LLB Contractor selected for the ADA Barrier Removal Projects is BCM Construction.

In order to expedite these projects for completion during the summer break, we have divided the projects into three groups. The construction plans and documents for the first group of Phase I projects (Chapman, Fair View, Neal Dow, Parkview and Pleasant Valley High School) were submitted to the Division of the State Architect (DSA) on June 5, 2014 for approval. The second and third groups of Phase 1 projects are currently in design and submission to DSA will occur prior to the end of the month of June 2014.

**Educational Implications**

The District's Strategic Plan states: "A safe, nurturing and inspiring environment is essential for individuals to thrive."

**Fiscal Implications**

The projects identified will be funded with Measure E. All available State reimbursement will be pursued.

The proposed projects qualify as projects defined in the voter approved Measure E ballot language.

**Recommendation**

It is recommended that the Board of Education authorize the Superintendent or designee to enter into Lease-Leaseback Agreement(s) with BCM Construction upon approvable and favorable negotiation of the GMP for each group of projects in accordance with the adopted Facilities Master budget allocation.

**AGENDA ITEM:** Lease-Leaseback Agreement with Modern Building Construction for Site Drainage Improvements at Marsh Jr. High School

**Prepared by:** Julie Kistle, Director Facilities & Construction

Consent

Board Date June 18, 2014

Information Only

Discussion/Action

**Background Information**

On November 20, 2013, the Board of Education authorized Rainforth Grau Architects to prepare construction plans for drainage improvements at Marsh Jr. High School. The Site Drainage Improvements project is critical to address before construction of the new multipurpose building begins. These construction plans were approved by the Division of the State Architect (DSA) on May 28, 2014.

On April 14, 2014, the Board approved a pool of Lease-Leaseback (LLB) Contractors for Facilities Master Plan (FMP) projects and granted Staff the authority to enter into a Lease-Leaseback Agreement with a Contractor from the pool when a FMP project is identified.

The pre-approved LLB Contractor selected for this project is Modern Building Construction.

Tonight, Staff will present the Board with the Guaranteed Maximum Price for Site Drainage Improvements at Marsh Jr High School.

**Educational Implications**

The District's Strategic Plan states: "A safe, nurturing and inspiring environment is essential for individuals to thrive."

**Fiscal Implications**

The projects identified will be funded with Measure E. All available State reimbursement will be pursued.

The proposed projects qualify as projects defined in the voter approved Measure E ballot language.

**Recommendation**

It is recommended that the Board of Education authorize the Superintendent or designee to enter into a Lease-Leaseback Agreement with Modern Building Construction with the Guaranteed Maximum Price presented to the Board.

**AGENDA ITEM:** Property Values of Portable Classroom(s) and Portable Restroom  
for Sherwood Montessori Charter School

**Prepared by:** Julie Kistle, Director Facilities & Construction

Consent

Board Date June 18, 2014

Information Only

Discussion/Action

### **Background Information**

Chico Unified School District (CUSD) owns five portable classrooms and one portable restroom on the Chico Country Day Campus that are scheduled to be removed and/or demolished and replaced by new construction. These portable classrooms were originally placed on the campus in 1993 when Fair View High School occupied the site.

There is no expectation these portable classrooms will be used by CUSD in the future.

CUSD would like to sell two portable classrooms and one portable restroom to Sherwood Montessori Charter School. The sale of the portables is contingent on the Sherwood Montessori agreeing in writing to pay all cost for the removal and transportation of the portables to their new destination and executing the attached agreement releasing CUSD of any liability regarding the buildings.

Pursuant to Section 17546(a) of the Education Code, the Chico Unified School District Board of Education by unanimous vote must agree that the value of the portable is less than \$2,500 in order to sell the classrooms and restroom to Sherwood Montessori Charter School for the agreed-upon purchase price of \$1.00 per portable classroom/restroom.

### **Educational Implications**

The District's Strategic Plan states: "A safe, nurturing and inspiring environment is essential for individuals to thrive."

### **Fiscal Implications**

Revenue equals to the agreed-upon purchase price of the portable.

### **Recommendation**

It is requested that the Board of Education unanimously agree that the value of each portable classroom does not exceed \$2,500 and approve of the sale of the portable classroom(s) to the identified charter school for the agreed-upon price of \$1.00 per portable classroom/restroom.

## AGREEMENT FOR PURCHASE AND SALE

This Agreement for Purchase and Sale (the "Agreement"), dated as of \_\_\_\_\_ 2014, ("Effective Date"), is between the Chico Unified School District, a California School District ("District"), and Sherwood Montessori, a California Charter School ("Charter School") (each a "Party" and collectively the "Parties").

### RECITALS

A. District desires to sell to Charter School two portable classrooms and one portable restroom in exchange for three dollars and Charter School's agreement that the Portables can and will be utilized by the District in all future offers involving the campus under or in lieu of Proposition 39 .

B. The Parties desire to enter this Agreement to effectuate the purchase and sale of the Portables.

NOW, THEREFORE, IT IS AGREED BY THE PARTIES AS FOLLOWS:

1. Sale. District agrees to sell to Charter School, and Charter School agrees to purchase from District, on the terms and conditions set forth herein, that certain portable classroom buildings described in Schedule 1 to Exhibit A, attached hereto and incorporated herein by this reference (the "Portables").
2. Purchase Price. The purchase price for the Portables is Three Dollars (\$3.00) ("Purchase Price").
3. Transfer of Portables. Within five business day of the Effective Date, District shall execute and Charter School shall accept the Bill of Sale attached hereto as Exhibit A, and Charter School shall pay District the Purchase Price.
4. Charter School's Independent Investigation. Charter School acknowledges, agrees, represents, and warrants that it has been given a full opportunity to obtain, review, inspect and investigate each and every aspect of the Portables, including the size and dimensions of the Portables, the physical and environmental condition and aspects of the Portables, and all other matters concerning the condition of the Portables.
5. As-Is Transfer. CHARTER SCHOOL SPECIFICALLY ACKNOWLEDGES AND AGREES THAT DISTRICT IS SELLING AND CHARTER SCHOOL IS PURCHASING THE PORTABLES ON AN "AS IS WITH ALL FAULTS" BASIS, CONDITION AND STATE OF REPAIR INCLUSIVE OF ALL FAULTS AND DEFECTS, WHETHER KNOWN OR UNKNOWN, AS MAY EXIST AS OF THE TRANSFER, THAT DISTRICT HAS NO OBLIGATION WHATSOEVER TO MAKE ANY REPAIRS OR RENOVATIONS TO THE PORTABLES AND THAT CHARTER SCHOOL IS NOT RELYING ON ANY REPRESENTATIONS OR WARRANTIES FROM DISTRICT OR ITS AGENTS AS TO ANY MATTERS CONCERNING THE PORTABLES.

6. Waiver and Release. Charter School hereby releases District from any and all manner of rights, liabilities, claims, actions, causes of action, suits, proceedings, demands, damages, costs and expenses (including attorneys fees and costs) that Charter School now has or may have in the future, arising out of, directly or indirectly, or in any way connected with the Portables, this Agreement or the purchase and sale of the Portables.

7. Indemnity. Charter School hereby agrees to indemnify, hold harmless and defend District from and against any and all manner of rights, liabilities, claims, actions, causes of action, suits, proceedings, demands, damages, costs and expenses (including attorneys fees and costs) relating to or arising from the sale of the Portables to Charter School or the future maintenance and use of the Portables.

8. Condition of Sale. Charter School agrees and acknowledges that even though Charter School will hold an ownership interest in the Portables, the District can and will include the Portables in all future offers under Education Code section 47614 (“Proposition 39”), or in lieu of Proposition 39, made to Charter School. Charter School agrees that the Portables will count as a facility allocated to the Charter School by the District under Proposition 39, or in lieu of Proposition 39, and that the Portables meets all of the requirements of reasonable equivalence Proposition 39 and its implementing regulations. In consideration thereof, the Parties agree that the sale of the Portables to Charter School shall not constitute a gift of public funds.

9. Entire Agreement. This Agreement, including the exhibit hereto, contains all representations, warranties and covenants made by Charter School and District and constitutes the entire understanding between the parties hereto with respect to the subject matter hereof. Any prior correspondence, memoranda or agreements are replaced in total by this Agreement together with the exhibit hereto.

10. Counterparts. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which taken together shall constitute one and the same instrument.

11. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of California without regard to its choice of law principles.

12. Interpretation of Agreement. Each party has received independent legal advice from its attorneys with respect to the advisability of executing this Agreement and the meaning of the provisions hereof. The provisions of this Agreement shall be construed as to their fair meaning, and not for or against any party based upon any attribution to such party as the source of the language in question.

13. Authority. Each individual executing this Agreement on behalf of the Parties represents and warrants that he or she is duly authorized to execute and deliver this Agreement.

*[Signature Page to Follow]*

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the Effective Date.

**DISTRICT:**

Chico Unified School District, a California School District

By: \_\_\_\_\_  
Julia M. Kistle, Director of Facilities & Construction

**APPROVED AS TO FORM:**

By: \_\_\_\_\_

**ATTEST:**

By: \_\_\_\_\_

**SCHOOL:**

Sherwood Montessori Charter School, a California Charter School

By: \_\_\_\_\_  
\_\_\_\_\_

**APPROVED AS TO FORM:**

By: \_\_\_\_\_

**ATTEST:**

By: \_\_\_\_\_

**EXHIBIT A**

**Bill of Sale**

THIS BILL OF SALE is executed as of the \_\_\_\_\_ day of \_\_\_\_\_, 2014 (the "Effective Date") by and among Chico Unified School District, a California School District ("District"), and Sherwood Montessori Charter School, a California Charter School ("Charter School").

A. District is the owner of the certain portable classroom buildings and one portable restroom building described in Schedule 1, attached hereto and incorporated herein by this reference ("Portables").

B. District and Charter School have entered into an Agreement for Purchase and Sale, dated \_\_\_\_\_, 2014, for the District's sale and Charter School's purchase of the Portables.

C. In implementation of the Agreement, District desires to transfer to Charter School, and Charter School desires to accept, all of District's interests in the Portables.

D. The transfer contained herein is made "as is, where is", with all faults, without any representation or warranty whatsoever on behalf of District.

IN CONSIDERATION OF THE FOREGOING, and for other good and valuable consideration, District hereby grants, transfers and conveys to Charter School, and Charter School accepts conveyance of, all of District's interests in the Portables. District and Charter School hereby agree to execute such other documents and perform such other acts as may be necessary or desirable to carry out the purposes of this Bill of Sale.

**[Signatures on following page]**



IN WITNESS WHEREOF, District and School have executed this Bill of Sale as of the Effective Date.

**"DISTRICT"**

Chico Unified School District, a California School District

By: \_\_\_\_\_  
Julia M. Kistle, Director of Facilities & Construction

ATTEST:

By: \_\_\_\_\_

APPROVED AS TO FORM:

By: \_\_\_\_\_

AGREED AND ACCEPTED BY  
CHARTER SCHOOL: Sherwood  
Montessori Charter School

By: \_\_\_\_\_

Title: \_\_\_\_\_

Sherwood Montessori Charter School, a  
California Charter School

**SCHEDULE 1 TO BILL OF SALE**

Description of the Portables

That two certain 24-foot by 40-foot portable classroom buildings and one 20-foot by-24 foot portable restroom building, with and Serial Numbers 13236 & 13237, 13232 & 13233 and 3324 which was originally placed on Fair View High School under DSA application number 61736.

**AGENDA ITEM:** High School Physical Education and Athletic Master Planning

**Prepared by:** Julie Kistle, Director, Facilities & Construction

Consent

Board Date June 18, 2014

Information Only

Discussion/Action

**Information**

On October 23, 2013, the Board of Education authorized Chico High School and Pleasant Valley High School to pursue Master Planning services for the first phase of addressing the needs of high school physical education and athletic facilities.

The Board of Education also required both schools to work directly with the Facilities and Construction Department and necessary oversight agencies (California Department of Education, Division of the State Architect, and Federal Americans with Disabilities Act etc.) on all projects related to the development of athletic facilities on their respective campuses.

On December 10, 2013, a Request for Qualifications (RFQ) was issued to qualified Architectural Firms. On February 19, 2014, the Board of Education accepted the selection of Lionakis Architects to develop the Master Plans and enter into a Professional Services Agreement in the amount of \$40,504.00 (not including any necessary reimbursable expenses) for these services.

A "Steering Committee" for each high school was developed to work with Lionakis, members included: (from PVHS) John Shepherd, Principal, Pam Jackson, Athletic Director, Joe Kurung, Community Member, (from CHS) Jim Hanlon, Principal, Chip Carton, Athletic Director, Jane Dolan, Community Member, and Julie Kistle, Director Facilities & Construction. A number of meetings were held to identify site constraints, current and future program needs for physical education and athletic programs, compliance with Title IX, multiple sport overlap planning, and material selection discussion for efficient and economical ongoing maintenance.

The following meetings were held:

- Joint CHS/PVHS Committee Meeting 4/2/14
- Joint CHS/PVHS Committee Meeting 4/22/14
- Site Evaluations CHS/PVHS 5/1/14
- CHS Site Specific Planning 5/6/14
- PVHS Site Specific Planning 5/6/14
- PVHS Community Meeting 5/13/14
- CHS Community Meeting 5/15/14
- Joint CHS/PVHS Committee Meeting 6/11/14

Tonight, Chico Senior High School, Pleasant Valley High School and Lionakis Architects will present the draft Master Plans for each high school site to the Board of Education for review.

**Educational Implications**

The District's Strategic Plan states: "A safe, nurturing and inspiring environment is essential for individuals to thrive."

**Fiscal Implications**

The Master Planning services are funded with Measure E. All available State reimbursement will be pursued. Expenditures are not to exceed \$100,000 at each campus as approved by the Board of Education on October 23, 2013. Any funds remaining after the Master Plans have been developed will be utilized toward the first phase of projects at each high school site.

The proposed projects qualify as projects defined in the voter approved Measure E ballot language.

**Recommendation**

It is recommended that the Board of Education adopt the High School Physical Education and Athletic Master Plans for Chico Senior High School and Pleasant Valley High School.

**AGENDA ITEM:** Resolution 1247-14, Elimination of Classified Services and Ordering Layoffs in the Classified Service for the 2014-2015 School Year

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**Prepared by:** Bob Feaster, Assistant Superintendent, Human Resources

Consent

Board Date June 18, 2014

Information Only

Discussion/Action

**Background Information**

The District no longer needs or no longer has the funds for the positions noted in the Resolution.

**Educational Implications**

None

**Fiscal Implications**

The District will save the cost of these positions.

**RESOLUTION 1247-14  
RESOLUTION OF THE GOVERNING BOARD  
OF THE CHICO UNIFIED SCHOOL DISTRICT**

**ELIMINATION OF CLASSIFIED SERVICES AND  
ORDERING LAYOFFS IN THE CLASSIFIED SERVICE  
FOR THE 2014-2015 SCHOOL YEAR**

**WHEREAS** Education Code section 45308 provides for the layoff and reemployment of classified employees due to a lack of work and/or lack of funds, and,

**WHEREAS** the Superintendent of the Chico Unified School District (District) has advised the District's Governing Board (Board) that there is a lack of work and/or funds to maintain the following position(s) and that the Board should consider the elimination of the following position(s):

Classification	Full-Time Equivalent	Site/Program
Health Assistant	0.2500	BJHS/Categorical
IA-Special Education	0.3750	Chapman/Special Ed
IA-Special Education	0.6250	Alt Ed/Special Ed
IA-Special Education	0.7500	BJHS/Special Ed
IA-Special Education	0.8125	CHS/Special Ed
IPS-General	0.3750	CJHS/Categorical
IPS-Healthcare	0.7500	Citrus/Special Ed

**WHEREAS** the District and the California School Employees Association, Chico Chapter 110 (CSEA) executed a Collective Bargaining Agreement (Agreement) effective July 1, 2012 through November 15, 2015. The CSEA's covered unit members, as defined in the Agreement, include those holding the positions described herein.

**WHEREAS** Article 1, Section 1.5.1 of the Agreement recognizes the authority of the District to make decisions to eliminate services and layoff therefrom.

**WHEREAS** Article 4 of the aforesaid Agreement covers layoff and reemployment and specifically provides that said Article includes all of the impact and effects of any layoff, demotion and/or reemployment for unit members and is thus a waiver to further bargain the effects of any specific decision to eliminate services and layoff therefrom, except as provided therein.

**WHEREAS** CSEA has been apprised of the contemplated elimination of services described herein in order to afford it the opportunity to exercise its rights under the Agreement.

**NOW, therefore, be it resolved** the Board has this date adopted the Superintendent's recommendations and ordered a reduction of classified services, and it appears to the Board that due to a lack of funds it is necessary to eliminate certain classified position(s) and to layoff affected employee(s) hereinabove set forth.

**BE IT FURTHER RESOLVED** that the Board authorizes the District Superintendent to give notice to the affected classified employee(s) of the layoff in accordance with Education Code Sections 45117 and 45308 and pursuant to Article 4 of the current collective bargaining agreement and pursuant to Merit System rules, such notice to be given at least forty-five (45) working days prior to the effective date of each layoff as set forth above.

The Board authorizes and directs the Superintendent to carry forth all layoff proceedings resulting from the elimination of position(s) ordered herein above, including proceedings for layoff provided by the exercise of displacement rights and to service layoff notices to employees affected thereby. Where an employee displaces an employee holding a position in another class, the Superintendent is hereby authorized and directed to carry forth layoff proceedings resulting therefrom and to serve layoff notices to employees affected thereby. All such layoffs shall be as of the designated effective date, forty-five (45) working days from notices of layoff.

In the event that an employee affected by the layoff proceedings authorized by this resolution chooses to retire or resign from District service, or other appropriate resolution is made, the Superintendent is authorized to rescind the layoff.

PASSED AND ADOPTED at a meeting of the Governing Board of the Chico Unified School District of Butte County on June 18, 2014.

AYES:  
NOES:  
ABSTENTIONS:  
ABSENT:

DATED this 18<sup>th</sup> day of June, 2014.

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Clerk of the Governing Board of the  
Chico Unified School District

**AGENDA ITEM:** Development of 2014-2015 Board Goals & Board Workshop Schedule

**Prepared by:** Kelly Staley, Superintendent

Consent

Board Date June 18, 2014

Information Only

Discussion/Action

### **Background Information**

Each year the Board reviews, and as needed, revises, the Board Goals. Attached are the changes recommended by individual Board members to the existing Board Goals.

In addition, CUSD holds Board Workshops up to seven times per year. The workshops are designed to take an in-depth look at topics of interest to the Board.

As the Local Control Accountability Plan is scheduled for adoption at the June 18, 2014 Board meeting, Board members are asked to reflect upon the goals identified in the Local Control Accountability Plan as they make suggestions for Board Workshop topics. The Board might also consider other areas of ongoing activity within the district such as grade level configurations and facility improvements.

Board members are assigned to each Board Workshop topic to ensure that both the content and method of delivery meets the needs of the Board. Staff members are assigned to assist Board members in the development of the Board Workshop.

### **Educational Implications**

Board Workshops provide a time for the Board and the Community to discuss topics of interest with the goal of improving the educational programs and opportunities for CUSD students.



## **Board Goal Development for 2014-2015: Board Member Suggested Changes for 2014-15 Board Goals**

### ***2013-14 Goal #1: To provide every student with the opportunity to attain increasing levels of individual achievement that prepare them for success in the 21<sup>st</sup> Century***

- Suggested Goal #1: To provide every student with the opportunity to attain increasing levels of individual *growth* and achievement that prepares them for success in the 21<sup>st</sup> Century.
- Suggested Goal #1: To provide *all students with diverse opportunities to utilize their strengths and talents, to encourage lifelong learning and personal success.*
- Suggested Goal #1: To provide every student with the opportunity to *utilize their strengths* to attain increasing levels of individual *growth that encourages lifelong learning and personal success.*

### ***2013-14 Goal #2: To provide a safe, healthy, and engaging environment for learning to take place***

- Suggested Goal #2: To provide a safe, *nurturing*, healthy, and engaging environment for learning to take place.
- Suggested Goal #2: To provide a safe, *supportive*, healthy, and engaging environment for learning to take place.

### ***2013-14 Goal #3: To build effect partnerships with our constituents***

- Suggested Goal #3: To build effect partnerships with our constituents
- Suggested Goal #3: To build effect partnerships with our constituents

### ***2013-14 Goal #4: To monitor and adjust our district budget to ensure solvency and local control of our schools***

- Suggested Goal # 4: To monitor and adjust our district *LCAP and budget to assure optimum benefit from the LCFF.*
- Suggested Goal # 4: To monitor and adjust our district *Local Control Accountability Plan (LCAP) and budget to assure optimum benefit from the Local Control Funding Formula (LCFF).*

## **Tentative Dates for 2014-2015 CUSD Board Workshops**

### **August 6, 2014: Bond Basics and Measure A Facilities Update**

- Board Liaisons: Kathy Kaiser; Andrea Lerner Thompson
- District Leads: Kevin Bultema, Julie Kistle

### **September 3, 2014:**

- Board Liaisons:

### **October 1, 2014:**

- Board Liaisons:

### **November 5, 2014:**

- Board Liaisons:

### **February 4, 2015:**

- Board Liaisons:

### **April 1, 2015:**

- Board Liaisons:

### **May 6, 2014:**

- Board Liaisons: